I. **Approve Agenda (Action)**
Beth moved to approve the agenda. Margarita seconded. Monique asked to add a New Business item: ILOs. Agenda was unanimously approved.

II. **Approve Minutes of 2-10-15 (Action)**
Margarita moved to approve the minutes and Mia seconded. Minutes were unanimously approved.

III. **NMP S-15-1: Comprehensive SLO Assessment & Reporting (Discussion)**
*Motion passed in Senate, but not with 100% buy-in.*
Monique relayed that the total assessment motion passed at last week’s Senate meeting. There was a lot of discussion and a lot of people expressed dissent; some objected vigorously to the proposal: 7 (abstentions) 15 (yes) 10 (no). Since there wasn't 100% buy-in at the Senate, Monique mentioned encouraging faculty to look at the eLumen videos, which are short and show how easy it is to use. This should help mitigate the objections. There was also discussion about adjunct responsibility regarding inputting data into eLumen. The position of the chair and others was that the contract requires such participation.

There was discussion about confusion over the language used, e.g., data collection vs. assessment.

At Senate and DC, Monique plans to show the eLumen video, run through the short PP presentation, and go over several terms: evaluation method, assessing, assessment data entry, course level reporting (includes analyzing, planning...)

*Create and Disseminate “Assessment Cycle” (Discussion/Action)*
Monique reminded the group that we agreed at the last meeting that we would tell chairs that updating SLOs needed to be in to Connie Moffat by certain dates. Margarita reminded us that Standard IIA3 demands SLOs connect to the COR, regardless of wherever else (eLumen) the SLOs appear.

Margarita also proposed that the Curriculum Chair and Outcomes Chairs get with administrators to recommend a fast-track plan for SLO updates. There was discussion about how to do that, e.g., another option so the process is less cumbersome. Right now, the path is manual, and it won't likely change, since the District is moving to Curricunet....

There was discussion about the course assessment cycle in relation to updating SLOs, e.g., updating at the end of the cycle rather than the middle. Sheryl proposed that anyone who wants to change or otherwise update an SLO within the three-year cycle can notate the reason for the change, and the result, in the course report at the end of the cycle.
Jeff proposed a two-year assessment cycle. Part of the reasoning is that people would likely change their SLOs on a two-year cycle, rather than a three-year cycle. Sheri suggested staggering course reporting so that we are doing a little bit all the time, regardless of whether it's two or three years in between reporting. David suggested a union reason for supporting the three-year cycle, and Dale reminded everyone about the program review cycle – again, to stagger the workload.

Monique is going to write up a three-year cycle proposal to present at Senate. It reflects the group’s will.

IV. eLumen (Discussion)

*Timeline for training and roll-out and demonstration videos.*

Monique shared the timeline Oleg proposed for rolling out levels of eLumen training. She asked for feedback from the group. Beth reminded the group that SAO folks will need separate training, though there is some role overlap.

V. New Business (Discussion)

*This will be an open forum, as time permits.*

ILOs are required for accreditation. Sheri says we can have GELOs be the same as ILOs, if we add something about professional behaviors for CTE. We can copy, extend, and rename for ILOs, but keep GELOs for GE program outcomes.

Monique is going to have “Outcomes Office Hours” to get help with various SLO items.

David proposed timing each agenda item to keep us on track.

---

**Spring 2015 Meeting Schedule**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, February 10th</td>
<td>3:15—4:15</td>
<td>SSB 3rd Floor Conference Room 48309</td>
</tr>
<tr>
<td>Tuesday, March 3rd</td>
<td>2:30—3:30</td>
<td>SSB 3rd Floor Conference Room 48309</td>
</tr>
<tr>
<td>Tuesday, April 14th</td>
<td>3:15—4:15</td>
<td>SSB 3rd Floor Conference Room 48309</td>
</tr>
<tr>
<td>Tuesday, May 5th</td>
<td>2:30—3:30</td>
<td>SSB 3rd Floor Conference Room 48309</td>
</tr>
</tbody>
</table>