Pierce Curriculum Committee  
Minutes—Approved March 6, 2015  
CSB Conference Room  
10 am to 12 pm  
5 December 2014

Attendees

Voting Members: Elizabeth Atondo, Elizabeth Cheung, Jason Finley, Tom Fortune, Barbara Hambly, Jodi Johnson, Anne Le Barbu, Tesi Low, Michelle Meyer, Constance Moffatt, Wayne Perkins, Margarita Pillado, Ben Smith, Chad Snow, Rebecca Yates, Adrian Youhanna, Shilo Nelson

Non-Voting Members: Miriam Gottlieb, Teresa Frost, Margarethe Cooper, Emmanuel Sabaiz, Melody Rashidian, Giselle Calubayan

Guests: Travis Orloff, Brian Pierson

1. Call to order The meeting was called to order at 10:02 am

2. Public Commentary

A question was asked why “students will learn...” is added at the beginning of each course description in the catalog. That is more of a course objective than a description. Is it possible to remove the subject because “student” is implied?

- The catalog is not only read by students but by everybody, especially accreditors. If Pierce wants the image that it is student-centered, then the catalog is used as another pierce of evidence to show that.

- Faculty have primacy over curriculum, so faculty can provide a template for future ECD updates, which is approved by Senate, so that there is evidence that faculty agreed on a preferred style for catalog course descriptions.

3. Approval of Agenda

Agenda approved unanimously.

Remove item 7a until March for discussion. Handout and documents shared of samples from other colleges of how a program title should be changed. Received late and not enough time to be reviewed before action can be taken.

Add item 6b, “Planning and recommendations for Spring.”

Approved unanimously as amended.

4. Approval of minutes from November 2014

Approved unanimously.

Correction to item 3 and 5 regarding Senate approval for apprentice members.

Correction to 6b third bullet point: “as per title V.”

Add to item 6c that “The presentation alluded to the process of Del Mar College. Will be discussed in the near future.”

November minutes approved unanimously as amended.

5. Chair’s update:

- Welcome apprentice members Steve Chow and Dave Schamus
- At the ASCCC Plenary meeting it was discussed that Stand-alone courses might be brought back.
- On ECD: the send an email of this ECD still does not work.
- ECD lost lambies: It is important to check in both “Find a Course” and in “Find and ECD under Course number.” Please alert Curriculum Chair if you find oddities like this so that District can be aware.
• When one college challenges the program of another, can the college being challenged actually offer courses? If the courses are held up in curriculum, then no. E-regs are not clear on this process. Discussion of how 20-day posting period works and role of District Curriculum committee. Although a college can challenge a course, District Curriculum has no authority to prevent that course from being offered. Elizabeth Atondo mentioned that this process is undergoing review at District Curriculum.
• Discuss the example of architecture

6. Discussion Items
   a. GE courses in catalog. Alignment with department entries.
      Send revisions to Curriculum chair, Plans C and D should also be sent to Elizabeth Atondo. Be sure section III in ECD states the correct GE areas and update CORs as needed.

   b. Planning items and Recommendations for Spring
      • Template for course descriptions
      • Handboook. The best thing to add would be a tutorial on ECD.
      • CurricuNet
      • Clean up ECD

7. Action Items
   a. Process for Changing the title of a program
      Removed from agenda for further review by the committee and development of a template. Discussed last month. See minutes.

   b. New Courses
      30843 Ch Dev 028 Adv Curriculum: Mus, Mvmt, Lang Arts Tabled unanimously. Representative needed to answer questions and to confirm SAM code.
      37055 Kin 334-1 Walking for Fitness Provisionally approved for minimal revision.
      36248 Kin 347 Pilates Mat Provisionally approved for minimal revision.
      39507 Phys Sci 006 Intro to Solar System Provisionally approved to insert SAM Code

   c. COR updates – Credit courses Approved Unanimously
      41510 AST 007 Air Conditioning
      41511 AST 020 Adv Engine Diagnostics & Perform
      41512 AST 053 Intro to Alternative Fuels
      41513 AST 055 Auto Hybrid Service Technology
      40062 Adm Jus 067 Commun Rela Provisionally Approved. Rescinded approval. Tabled unanimously. (For DE Approval)
      40074 Adm Jus 319 Research Methods & Statistics in Crim Jus Provisionally Approved. Rescinded approval. Tabled unanimously. (For DE Approval)
      41514 Elec 026 Linear Circuits
      41516 Elec 028 Elec and Electro-mechanical drafting I
      41519 Elec 044 Communications Elec
      41521 Elec 045 Communications Elec Lab
      41939 Engl 028 Intermed Reading and Comp
      31445 Engl 103 Composition and Crit Thinking
      41206 Engl 185 Dir Study
      41079 Engl 203 World Lit I
      41089 Engl 204 World Lit II
      41145 Engl 206 Engl Lit II
      41146 Engl 207 Am Lit I
      41147 Engl 208 Am Lit II
      41157 Engl 285 Dir St
37055 Kin 334-1 Walking for Fitness [see above]
41120 Pl Sci 826 Computer Landscape Des
40709 Phil 028 Envir Ethics
40574 Photo 285 Dir St
41118 Soc 029 The U.S. and Terrorism

d. **Reinstatements** Approved unanimously.
   40654 Anth 119 Intro Forensic Anth

e. **Archived courses**
   None

f. **Distance Ed Requests**
   40062 Adm Jus 067 Commun Rela Tabled unanimously.
   42176 An Sci 480 Clinical Exper for an Techs Approved unanimously.
   41515 Cin 107 Understanding Motion Pic Approved unanimously.

g. **Honors Requests**
   40062 Adm Jus 067 Commun Rela Tabled unanimously.
   31445 Engl 103 Composition and Crit Thinking Approved unanimously.
   41515 Cin 107 Understanding Motion Pic Approved unanimously.

THE FOLLOWING ARE ALL APPROVED AS PART OF THE CORS TO WHICH THEY ARE ATTACHED

h. **TBA Updates**
   41206 Engl 185 Dir Study
   41157 Engl 285 Dir St
   40574 Photo 285 Dir St

i. **Pre-requisites/ Co-requisitions/Advisories**

   **Pre-Requisites**
   41519 Elec 44 Comm Elec
   41939 Engl 028 Intermed Reading and Comp
   31445 Engl 103 Composition and Crit Thinking
   41079 Engl 203 World Lit I
   41089 Engl 204 World Lit II
   41145 Engl 206 Engl Lit II
   41146 Engl 207 Am Lit I
   41147 Engl 208 Am Lit II

   **Co-requisites**
   41521 Elec 045 Communications Elec Lab

   **Advisories**
   41514 Elec 026 Linear Circuits
   41521 Elec 045 Communications Elec Lab
   41079 Engl 203 World Lit I
   41089 Engl 204 World Lit II
   41145 Engl 206 Engl Lit II
   41146 Engl 207 Am Lit I
   41147 Engl 208 Am Lit II

j. **Substantive changes to an approved credit program**
   None
k. Non-Substantive changes to a program
   None

l. New TMC, AAT ADT
   History TMC. Not voted due to a question that will be posed to the department chair. Moved to Academic Senate for approval on February 23, 2015. No, we will wait till the March 6th meeting.

8. Information updates

   a. DE/TBA updates
      42176 An Sci 480 Clinical Exper for Animal Techs

   b. Honors Only Updates
      41983 Art 101 Survey Art Hist I
      41515 Cinema 107 Understanding Motion Pic

   c. SLO Only Updates
      42176 An Sci 480 Clinical Exper for Animal Techs
      39972 Poli Sci 005 Hist of W. Political Thought

   d. Administrative Archives / Catalog Update / C-ID required modifications
      CI-D 42195 Psych 074

9. Announcements

   2014-2015 Meeting Dates
   • Fall 2014: September 12, October 3, November 7, December 5
   • Spring 2015: March 6, April 3, May 1, May 29

   All Curriculum Information and Materials are posted on the Pierce Curriculum website:
   http://faculty.piercecollege.edu/curriculum/

Adjourned 12:11 pm.