Pierce Curriculum Committee
Minutes—Approved October 3, 2014
September 12, 2014
CSB Conference Room
10 a.m. to 12 p.m.

Attendees
Committee Roster: Elizabeth Atondo, Marisa Diehl, Jason Finley, Barbara Hambly, Jodi Johnson, Anne Le Barbu, Tesi Low, Connie Moffatt, Shilo Nelson, Skip Perkins, Margarita Pillado, Ben Smith, Chad Snow, Rebecca Yates
Non-Voting Members: Giselle Calubayan, Mike Flowers, Teresa Frost, Miriam Gottlieb, Donna-Mae Villanueva, Karmen Safar, Michelle Meyer
Apprentices: Margarethe Cooper, Emmanuel Sabaiz, Melody Rashidian, Jeff Favre
Guests: Sheri Berger, Matt Hank, Jill Connelly

1. Call to order
   The meeting was called to order at 10:10 am.

2. Public Commentary
   No public commentary.

3. Approval of Agenda
   Motion made to add Anthropology and Geography ADT to item 7 (action items). The group discussed technical issues with ECD that prevented email notifications and access to the ECD to be reviewed. The numeration of the agenda was corrected.

   The agenda was approved unanimously as amended.

4. Approval of minutes from 05/30/2014
   Change Chair’s Remarks in item 5 to be in third person.

   Approved unanimously as amended.

5. Chair’s update:
   - Welcome new and returning members.
     Introduction of new apprentices: Margarethe Cooper, Michelle Meyer, Jeff Favre, Melody Rashidian.
   - Curriculum Institute highlights.
     Good idea as members to look at website and review legislation, charter, minutes, etc. that may be updated every so often.
   - ECD during the summer
   - Curriculum Charter link
     Charteruhttp://pshare.piercecollege.edu/committees/senate/curriculum/_layouts/15/start.aspx#/SitePages/Curriculum%20Charter.aspx

6. Discussion Items
   - Goals for 2014-2015
   - To update all SLO forms on our updated CORs
     New forms are found on the website. New categories will be added to the form.
   - To train members to look for certain anomalies on CORs
   - To inform our departments of changes in legislation and expectations of Pierce administration, the LACCD, and the State
• Stand-alone courses
  The State sun shined local approval of stand-alone courses in Jan 2014. However, we welcome new members, as well as seasoned members who need a refresher, to stay after the meeting be trained on stand-alone approval.

• GELOs and non-GE courses (e.g. most CAOT courses)
  Required that all courses as of next semester to be mapped to GELOs, even if you have been mapping to PLOs. The new template is in section VIII of the ECD. Update classes as they are coming on the COR Update schedule. It is critical that spring 2015 updates are complete for 100% compliance for accreditation. Especially courses that haven’t been updated since 2007/8. The COR Update Schedule is currently being updated. Remind departments and faculty to look in ECD inbox for returned ECDs.

• TMCs, AD-Ts, AAs

• Strategic Master Plan: CAPS
  1. Engaging the Completion Agenda
  2. Demonstrating Accountability
  3. Cultivating Partnerships
  4. Ensuring Student Success

• These overarching goals provide us with the College vision of seeing more CAPS (Completion, Accountability, Partnerships, Student Success) at Commencement—leading to a renewed commitment to college degree and/or certificate attainment for all the students we serve. The four overarching goals were expanded to more specific operational goals and objectives. Finally, to ensure we monitor the progress toward the attainment of both the goals and objectives, the Task Force designed specific measures and identified responsible parties for each of the goals and objectives. Throughout the process of drafting the Strategic Master Plan, 2014-2017, each goal was mapped to the District Strategic Plan, 2012-2017, to ensure that as we achieve our College goals, we are also achieving the goals of planning district-wide.

7. Action Items

a. Reaffirmation of the General Education statement.
  Pierce College is a student-centered learning institution that offers opportunities for access and success in a diverse college community. The college dedicates its resources to assist students in identifying and achieving their educational, career, and personal goals. Our comprehensive curriculum and support services enable students to earn associate degrees and certificates, prepare for transfer, gain career and technical proficiency, and develop basic skills. We serve our community by providing opportunities for lifelong learning, economic and workforce development, and a variety of enrichment activities. A reminder of what this means for accreditation, is that we have to provide evidence that supports this statement. Examples of enrichment activity could be ENCORE, Farm Walk, art gallery, etc. or activities and events available to the community as well. An enrichment activity can also be defined as not obtaining credit or having no goal of attaining a degree. Keep the definition vague so that it includes all of this.
  Reaffirmed unanimously.

b. Correction to Charter
  An omission to our charter went unnoticed until today. Psychology was omitted from the draft that was approved at the May 30th, 2014 meeting.
  Still in Area 2. Correction approved unanimously

c. New Courses
  35922 Kin. Maj 351 Olympic Weightlifting
  Course subject should be Kinesiology (as an activity course) not Kin Maj. Conditional approval pending corrections. Upon checking, this is the correct course title.
  39015 Kin Maj-350-2 Weight Training 2  Amend agenda from Kin Maj to Kin. This is correct in ECD.
  40740 Music 216-1 Music Theory 1
  40741 Music 216-2 Music Theory 2
40742 Music 216-3 Music Theory 3
40743 Music 216-4 Music Theory 4

Approved unanimously.

Advised that in minutes should document that prerequisites and addenda are also approved in new courses.

d. COR Updates—Credit Courses

40224 Animal Science 520 Beef Production
40244 Animal Science 521 Beef Production Lab
40240 Animal Science 537 Sheep Production Lab

Animal science group approved unanimously.

40783 Geog 025 Intro GIS and Laboratory Updated for UC transferability. Not a course change, but an update.
40783 GIS 25 Intro GIS and Laboratory (cross-listed with above)

Geog/GIS group approved unanimously

Discussion of Photo 27, 27a, 27b – His. aesthetics. SAM code C or E??
- Changing TOP/SAM codes creates a new course. Be cautious for changes, these should be changed only if it is an egregious error. Affects all other 8 colleges in the district.
- Photography, not Applied Photography. Part of occupational program, not the course. Leave it with occupational TOP code.

e. SLO only updates Approved unanimously

40498 Anthro. 141
40069 Geog. 019
40072 Meteor. 004
40498 Anth. 141 Cult, Illness & Healing
40070 Geog. 23 Severe and Haz. Weather
40489 Anth. 106 Intro. To Archaeology
40490 Anth. 109 Gender, Sex 7 Culture
40067 Geog. 015 Phys Geo Lab
40500 Anth. 161 Intro. Lang & Ling.
40068 Geog. Phys. Geog. Lab
40497Anth. 132 Native People of N.A.
40073 Meteor. 005 Severe & Haz. Weather
40505 Anth. 385 Dir. Study
40066 Geog. 003 Intro. Weather & Climate
40504 Anth. 185 dir. Study
40493 Anth. 111 Lab. Human bio. Evol
40494 Anth 121 An. Rel. Magic Witchcraft

f. Reinstatements Approved unanimously

36452 Ed. 200 Intro. Spec. Ed Part of ADT for Elementary Ed, new faculty, articulated with SpEd 400 at CSUN and in ASSIST.
39862 Photo 009 Intro. Camera & Compos. Grandfathered in as GE. Will be archiving Photo 100 which is not a GE.

g. Distance Ed Requests Approved unanimously. Chair of the Music Department deleted the DE addenda after the meeting.

40740 Music 216-1 Music Theory 1
40741 Music 216-2 Music Theory 2
40742 Music 216-3 Music Theory 3
40743 Music 216-4 Music Theory 4
h. Honors Requests
   None

i. Courses to be Archived
   Approved unanimously
   40696 MM 808 Mobile Media Exploration not approved as IGETC.
   40695 Cinema 121 Res. & Interviewing Tech for Documentary This course doesn’t fit C-ID.
   40723 Photo 27 His. & Aesth. Of Photog. Parent course, for cleanup.

j. Substantial changes to an approved credit program
   None

k. Non-Substantive changes to a program
   Approved unanimously
   Women’s Studies Certificate

l. *Added* Geography TMC – Changes: switch IGETC areas for Geol 1. The required core, Geog 1 and 15, OR Geog 17
   (Geog 1 listed twice.) The TMC was added because of a deadline date to hurry it along. ECD problems prevented this
   from being on the original agenda. The courses for the TMC were on the agenda, but not this form.
   Approved unanimously as amended.
   Anthropology TMC – Tabled unanimously for the most recent version.

8. Information updates
   a. DE/TBA updates
      None
   b. Honors Updates
      None
   c. SLO Updates
      All GE courses must be mapped to the GELOs on the new SLO form
   d. Administrative Archives / Catalog Update / C-ID required modifications
      ECD # 39926 Archive: LING 001 (duplicates ANTHRO 161—not cross-listed)
      ECD # 39927 Archive: LING 002 (duplicates ANTHRO 162—not regularly offered—not cross-listed)
      ECD # 39928 Archive: LING 003 (duplicates ANTHRO 163—not regularly offered—not cross-listed)
      ECD # 39925 Archive: ANTHRO 162 (duplicates LING 002—not regularly offered—not cross-listed)
      ECD # 39924 Archive: ANTHRO 263 (duplicates LING 003—not regularly offered—not cross-listed)

9. Announcements
   2014-2015 Meeting Dates
   • Fall 2014: September 12, October 3, November 7, December 5
   • Spring 2015: March 6, April 3, May 1, May 29

Adjourned at 11:22 am.

All Curriculum Information and Materials are posted on the Pierce Curriculum website: http://faculty.piercecollege.edu/curriculum/