Attendees
Apprentice Members: Jason Finley, Margarita Pillado, Robyn Fishman, Emmanuel Sabeiz 
Non-Voting Members: Teresa Frost, Donna Covarubias Miriam Gottlieb, Donna-Mae Villanueva, Sara Pacheco from the Library for Paula Paggi

1. Call to order  10:05 a.m.
2. Approval of Agenda  Approved 
3. Approval of 10-05-12 minutes  Approved 
4. Discussion Items
   a. Evaluation of 11-12 goals and develop 12-13 goals 
      1. Reviewed evaluation of 11-12 goals 
      2. Goals developed for 12-13:  
         1. Development of pre-requisite content review of English and math competency  
         2. Ensure compliance with repeatability of families 
         3. Advanced Course Policy 
         4. Review Local GE Plans 
   b. Non-credit course repetitions – Tabled to get more information from district 
   c. Prerequisite policy – see supporting documents on our website under Agendas and Supporting Materials and at this link: http://www.asccc.org/content/implementing-prerequisites-response-sstf-recommendation-34  
      1. If the Pierce Curriculum Committee approves a course as a college level class, we are saying it is equivalent to a baccalaureate level course, meaning students taking the course has the math and English competency to succeed in that college level course. A policy for pre-requisite enforcement needs to be in place to assess appropriately before we implement pre-requisite enforcement. Otherwise, these hard stops prevent students from registering into the courses. After our adoption, the policy will be sent to EPC and EMC because it has impact related to schedule allocation to increase math and English offerings in order to ensure we offer enough courses for students to meet the pre-reqs. Pre-req establishment also needs to be district-wide or students may opt to take classes at a sister college without the pre-reqs. There is a push at state level to standardize assessment tests and measures for basic competency before entering college level courses; math competency requirements would be met with completion of 115 or 125; English competency might be the completion of E 28 or eligibility of 101 
      2. T5 language could be written and introduced that would mandate our establishing pre-requisites due to the Student Success Taskforce. At Pierce, we are being proactive so that we have a voice in shaping how this process is done. Departments will be informed of this pre-req policy via the senate report as well as DC. 
      3. Our discussions should not be focused on perceived outcomes; rather, in looking at T5 compliance, an examination or a course’s objectives, assignments, representative texts, etc. inform the decision as to whether a pre-req would be required for a course in order for students to succeed in it. 
      4. Standing committee formed: Jodi, Ben; John, Emmanuel, Kim, Elizabeth, Robyn 
   d. Advanced course policy – Approved after discussion
1. We need to develop/update this policy since it has not been reviewed since 2003. Article 12.G. regards minimum enrollment required in advanced courses in order to remain open and not administratively cancelled due to low enrollment.

2. The current language defines any course with two pre-reqs as advanced. To ensure this policy is sound, we will align the requirement of pre-reqs to a course if and only if a pre-req would similarly be required in the same class where it would be articulated at a UC or CSU. Pre-reqs for competency is not the issue.

3. The process for adding and approving a pre-requisite for a course remains the same: The request must go through the Curriculum Committee which reviews it and puts on the "Advanced Course List" or not.

4. The Curriculum Committee will review the requests for advanced course status as developed and recommended by the Academic Policy Committee in its December 2012 meeting. The approved list would be valid for the Spring 2013 semester only.

5. Action Items
   a. Course Updates
      1. English 211: FICTION -- Returned
      2. Geology 1: PHYSICAL GEOLOGY -- Approved
      3. Phil 5: CRITICAL THINKING AND COMPOSITION -- Returned

   b. Honors
      1. Geology 1 -- Approved

   c. Non substantive degree and certificate changes - Approved
      1. Automotive Service Technology certificate: Remove AST 23, 32, 24, 26, 52, 54 from major requirements and add AS 8 and 9. Add AST 23 and 25 to the list of elective courses from which students must select a minimum of 3 units

   d. New Degrees
      1. Administration of Justice TMC - Approved
      2. Journalism TMC - Approved
      3. Music TMC - Approved
      4. Public Relations TMC - Approved

6. Information Items
   a. SLO Updates - Approved
      1. GEOG 31 – outline update state remains 05/27/11
      2. GEOG 32 - outline update state remains 05/27/11
      3. GIS 32 - outline update state remains 12/7/11

7. Adjournment

All Curriculum Information and Materials are posted on the Pierce Curriculum website: http://faculty.piercecollege.edu/curriculum/