

Appendix I
Student Success Committee (SSC)
Approved by the Student Success Committee February 19, 2014
Approved by the Academic Senate March 10, 2014
Revised May 2015

Responsibilities:

In order for students to fully achieve their learning goals, the college will develop opportunities and increase access to programs and services that improve each student's likelihood of success. The Student Success Committee will support and encourage the following activities:

- Increase student access to college by reaching into communities and providing support and services that encourage awareness of college opportunities, engagement and enrollment in college.
- Facilitate student readiness for successful learning by developing and promoting programs for new approaches, and scale and institutionalize successful approaches, for improving students' success in basic skills across the college curriculum.
- Develop, implement, and scale student cohorts, learning communities and activities that facilitate collaboration, engagement and success.
- Expand and diversify the Center for Academic Success' role as a primary resource for institutional support of student learning and success.
- Provide ongoing orientation and professional development opportunities to new and continuing faculty that focus on student-centered learning and the resources and tools needed to facilitate student access, retention, and success.
- Expand learning opportunities that promote student engagement and that develop personal and civic responsibility.
- Develop programs and services that support diverse groups of students in order to promote student equity.
- Support general education pathways that lead to successful completion of certificates, degrees, and transfer patterns.

Committee Membership:

The following shall be voting members of the Student Success Committee:

3 Faculty – one member from each of the three discipline areas (not to include any of the departments designated below)

1 Faculty member from a Career and Technical Education (CATE) discipline selected by the CATE committee

1 Learning Center Director or designee

1 Faculty representative selected by the English department

1 Faculty representative selected by the Math department

1 Faculty representative selected by the Counseling department

1 Vice President of Academic Affairs or designee

1 Vice President of Student Services or designee

1 Dean over Counseling and Matriculation

1 Professional Staff Development Coordinator or designee

1 Representative from the Office of Institutional Effectiveness

1 Associated Students Organization representative

Non-voting membership: Given the extensive and important role that this committee is expected to play at the college, the committee will need to invite the participation of many other members of the campus community to help in carrying out its functions. These individuals shall make up the non-voting membership of the committee, which may include any faculty, staff or administrator. In order to insure that the non-voting participant's voices are

heard by the voting membership, all of the participants on the committee shall be consulted when any major issue of policy, particularly related to budget, needs to be decided on.

The following shall apply:

- The committee shall be chaired by a faculty member of the committee chosen by the faculty on the committee, and shall include administrators to serve as a liaison.
- The term of office of faculty committee members shall be two (2) years. The terms of the committee membership will be staggered so that one half of the committee is selected at the beginning of each academic year. Faculty committee members shall be appointed by their constituencies no later than the third senate meeting of the spring semester.
- Only one member from a department may serve on the voting committee.

Committee Membership:

The following shall be the voting members of the Curriculum Committee with seats apportioned in the areas indicated:

AREA 1

- Art and Architecture; Communication Studies; English; Media Arts; Library Sciences, Modern Languages; Music; Theater and Dance

AREA 2

- Child Development/Education; History/Humanities; Kinesiology; Philosophy and Sociology; Political Sciences/Economics/Criminal Justice/Chicano Studies; Psychology

AREA 3

- Business Administration; Anthropological and Geographical Sciences; Chemistry; Life Sciences; Mathematics; Nursing; Physics and Planetary Sciences

AREA 4

- Agriculture and Natural Resources; Center for Academic Success; Computer Applications and Office Technologies; Counseling; Industrial Technology; Computer Science & Information Technology