

Professional Ethics Committee Charter Draft 2017 Update

Responsibilities:

The objectives of the Professional Ethics Committee shall be to:

- Review issues and recommend actions, when appropriate, on matters which involve the maintenance and advancement of professional ethics;
- Bring to the Academic Senate all recommendations for action in the area of professional ethics;
- Periodically review and suggest changes in or additions to the Pierce College Faculty Code of Ethics;
- Develop processes for dealing with problems of noncompliance with our code of ethics;
- Facilitate collaboration among campus groups regarding ethics;
- Promote staff development activities related to ethics; and
- Perform all other duties assigned to it by the Academic Senate.

Committee Membership:

- The membership of the Professional Ethics Committee shall be composed of at least one (1) member from each of the four (4) discipline areas described in the Curriculum Committee membership section.
- The membership of the Professional Ethics Committee shall be set at a maximum of twelve (12.)
- The members shall be appointed by the Academic Senate with the exception of the member serving as the Faculty Guild representative to the Committee who will be appointed by the Faculty Guild Chapter Chair.
- All members serve a two-year (2) term. There shall be no limit to the number of terms that a member may serve.
- As much as practical, the terms of the Committee membership should be staggered so that one half of the committee is selected at the start of each calendar year.
- A quorum shall consist of at least 50% of the Committee membership.
- Apprentice Members
 - The Committee will support a maximum of six (6) apprentice members with at least one (1) member from each of the four (4)

discipline areas described in the Curriculum Committee membership section Apprentice and not more than two (2) members from any one (1) area.

- Apprentice members shall be non-voting members of the committee.
- Apprentice members will ideally serve at least two semesters before filling a vacancy for full membership.
- Upon approval from the Committee, eligible apprentice members shall have priority to fill a vacancy in their area or in an at-large position, subject to ratification by the Academic Senate.

The following shall apply:

- Committee members may recommend to the Executive Committee the name of a person to serve as chair. The executive Committee nominates a chair and submits this nomination to the Academic Senate for confirmation.
- The term of office of the chair is two years. There shall be no limitation on the number of terms a chair will be able to serve.
- The chair of the Professional Ethics Committee shall report all matters of concern and significance to the Academic Senate.
- The Professional Ethics Committee shall set and assess goals for the committee on an annual basis.
- The Professional Ethics Committee shall serve as a standing committee of the Academic Senate.

Last update by the Academic Senate,