

**Shared Governance Agreement
Los Angeles Pierce College
Academic Senate and College Administration
Shared Governance Policy**

001 SHARED GOVERNANCE

This document is the collegial consultation policy on academic and professional matters between the Los Angeles Pierce College Academic Senate (hereinafter referred to as the Academic Senate) and the Los Angeles Pierce College Administration. It is based upon the California Code of Regulations, Title 5, and the Los Angeles Community College District Board of Trustees Board Rules, Chapter XVIII. The primary function of the Academic Senate, as representative of the faculty, is to make recommendations to the College President (or designee), with respect to academic and professional matters.

002 DEFINITIONS—(from Title 5, Section 53200)

A. "Academic and professional matters" means the following policy development and implementation matters:

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- College governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic and professional matters as mutually agreed upon between the Academic Senate and the College President.

B. "Collegial consultation" means that the College shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion by: relying primarily upon the advice and judgment of the Academic Senate; or agreeing that the College President, or such representatives as he/she may designate, and the representatives of the Academic Senate shall have the obligation to reach mutual agreement by written resolution, regulations, or policy of the College effectuating such recommendations.

003 COLLEGIAL CONSULTATION PROCESS

A. The College President through the collegial consultation process shall rely primarily on the Academic Senate concerning the following academic and professional matters:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
 2. Degree and certificate requirements;
 3. Grading policies;
 4. Policies for faculty professional development activities;
 5. Standards or policies regarding student preparation and success;
- and

6. Faculty roles and involvement in accreditation processes, including self-study and annual reports.

B. The College President shall reach mutual agreement with the Academic Senate on academic and professional matters by written resolution concerning the following policy areas:

Educational program development;

- College governance structures as related to faculty roles;
- Processes for institutional planning and budget development;
- Processes for program review; and
- Other academic and professional matters as are mutually agreed on by the College President and the Academic Senate.

C. In order to facilitate the consultation process, there shall be regularly scheduled meetings between the Academic Senate Executive Committee and the College President and Senior Administrators.

D. All recommendations on academic and professional matters which have been developed through collegial consultation with the Academic Senate and the College President shall bear the signature of the Academic Senate President.

004 RECOMMENDATIONS OF THE ACADEMIC SENATE

A. Recommendations from the Academic Senate to the College President shall be in writing.

B. In instances where the Academic Senate and the College President have decided to rely primarily upon the advice and judgment of the Academic Senate, the recommendations of the Academic Senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted. If a recommendation is not accepted, the College President shall promptly communicate his/her reasons in writing to the Academic Senate

C. In instances where the Academic Senate and the College President have decided to reach mutual agreement, and agreement has not been reached, existing policy shall remain in effect unless continuing such policy exposes the College to legal liability or causes substantial fiscal hardship. In cases where there is no existing policy, or in cases where the exposure to legal liability or substantial fiscal hardship requires existing policy to be changed, the College President may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons. The Academic Senate reserves the right of appeal to the Board of Trustees in such circumstances.

005 APPOINTMENT OF REPRESENTATIVES

(from Title 5, Section 53203f, and Board Rules, Chapter XVIII, 18007B)

The appointment of faculty members to serve on College committees, task forces, or other groups dealing with academic and professional matters shall be made, after consultation with the College President or his or her designee, by the Academic Senate. Notwithstanding this section, the faculty collective bargaining representative may seek to appoint faculty members to college committees, task forces, or other groups. Nothing in the foregoing shall affect the right of the

faculty collective bargaining agent to appoint faculty members to college committees pursuant to existing or future collective bargaining agreements.

006 RIGHT TO APPEAR BEFORE THE BOARD

(from Title 5, Section 53203c)

While in the process of consulting collegially, the Academic Senate shall retain the right to meet with or to appear before the Board with respect to the views, recommendations, or proposals of the Academic Senate. In addition, after consultation with the administration of the College, the Academic Senate may present its views and recommendations to the Board.

007 COLLECTIVE BARGAINING AGREEMENTS AND DUE PROCESS RIGHTS

Nothing in this policy shall be construed to impinge upon the due process right of faculty, nor to detract from any collective bargaining agreements.

008 DELEGATION OF AUTHORITY

College policies for collegial consultation with College Academic Senate shall be submitted to the Board for approval. The Board reserves its right to approve, disapprove or supersede college agreements reached under those policies.

References: *California Code of Regulations, Title 5, Article 2, Sections 53200-53206, and Los Angeles Community College District Board Rules, Chapter XVIII*