

**Pierce College Academic Senate
Attendance Roster
Monday, November 19, 2018**

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Anna Bruzzese	
1st VP	Michael Gend	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	Jennifer Adelini	ABSENT
Anthropological and Geographical Sciences	Ronald "Sonny" Faulseit	PRESENT
Art and Architecture	Monika Ramirez Wee	ABSENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Vacant	
At Large Full-Time	Vacant	
At Large Part-Time	Robert Gregg	PRESENT
At Large Part-Time	Mark Levick	PRESENT
At Large Part-Time	Michelle Meyer	ABSENT
Business Administration	Babken Basmadzhyan	PRESENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Benny Ng	ABSENT
Child Development & Education	Patricia Doelitzsch	PRESENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	ABSENT
Counseling	Jeanette Maduena	ABSENT
English and ESL	Karin Burns	PRESENT

History, Philosophy and Sociology	Christopher Lay	PRESENT
Industrial Technology	Alex Villalta	ABSENT
Kinesiology and Health	Jamie Phillips	ABSENT
Library Science	Clay Gediman	PRESENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Garineh Avakian	PRESENT
Physics and Planetary Sciences	Adrian Soldatenko	ABSENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	PRESENT
Psychology, Statistics, Addiction Studies	Chad Snow	PRESENT
Student Services	Phyllis Schneider	PRESENT
Committees and Reps		
Academic Policy	Michael Gend	
Curriculum	Margarita Pillado	
DAS Rep	Aric Eidadu	PRESENT
DAS Rep	Margarita Pillado	
DAS Rep	Sabrina Prieur	PRESENT
Distance Education Instructional Technology	Clay Gediman	
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	ABSENT
Events and Recognition	Brian Moe	ABSENT
Faculty Position Priority	Ann Hennessey	PRESENT
College Outcomes	Jennifer Moses	PRESENT
Professional Development	Fernando Oleas	PRESENT
Student Success	Crystal Kiekel	ABSENT

**Academic Senate
November 19, 2018
2:15-3:45 p.m.
Building 600 (Faculty and Staff Center)
Minutes**

Item Number	Item
1	Call to Order – President Bruzzese called the meeting to order at 2:15 p.m.
2	Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda None
3	Approval of the Agenda MSP unanimously (Pillado)
4	<p>Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired.</p> <p>MSP unanimously (Pillado)</p> <p>a. Ratify the Professional Development Committee charter update (see attached); refer to the Professional Development Committee minutes from November 6, 2018</p> <p>b. Ratify the following Curriculum Committee actions; refer to the Curriculum Committee minutes from November 16, 2018</p> <ul style="list-style-type: none"> i. New credit courses: DANCETQ 570 Conditioning for Dance Team Techniques I (1); DANCETQ 571 Conditioning for Dance Team Techniques II (1); DANCETQ 572 Conditioning for Dance Team Techniques III(1); DANCETQ 573 Conditioning for Dance Team Techniques IV (1); MATH 134 Accelerated Elementary and Intermediate Algebra (6); PHYS SC 007 Introduction to the Solar System Lab (1) ii. Course reinstatement: iii. New credit programs: iv. New noncredit courses: v. New noncredit programs: 8 new Skills Certificates: Small Business Accounting, Small Business Entrepreneurship, Payroll Accounting, General Business, Management, International Business, Insurance, and Finance. vi. COR updates: 76 vii. Prerequisites added: viii. Prerequisites deleted: ix. Course Archive requests: DANCEST 262 Special Projects in Dance

	<p>Theatre; MUSIC 351 Piano Ensemble</p> <p>x. Distance Education requests: 2 – CO INFO 535; CO INFO 592</p> <p>xi. Distance Education discontinuance: N/A</p> <p>xii. Advanced Course Requests:</p> <p>xiii. Changes to degree programs/Catalog changes (Effective date of changes fall 2019 and for ADTs, conditional upon C-ID approval and State Chancellor’s Office approval): Cloud and Network Technology AA; Personal Computer Service Technology COA; Programming for Business COA; Programming for Computer Science AA</p>
5	<p>Approval of the Minutes from November 5, 2018</p> <p>There was clarification on the Curriculum report that will be corrected. MSP unanimously with corrections (Pillado)</p>
6	<p>College Administration Report – Larry Buckley</p> <p>Attended and offered to take questions.</p> <ul style="list-style-type: none"> • Faculty Hiring – Chancellor’s meeting: 12 FON for Pierce College; Pierce College had the highest percentage of determining what our FON should be. Southwest was at 35% where we were at 64%. PC is hiring faculty to meet the District FON, not college FON. Buckley raised a concern that the college may not be able to take on the financial burden of the FON allotted to us without knowing how the district will fund long term. • President Buckley will address the ranking list from FPPC by Wednesday after Thanksgiving. • Favre recognized President Buckley for his efforts during the Woolsey Fires.
7	<p>Associated Student Organization (ASO) Report–Isha Pasricha</p> <p>Not present; no report</p>
8	<p>Action Items;</p> <p>None;</p>
9	<p>Unfinished Business;</p> <p>a. 2018-11-05_NMP F18-05_COC_PLO timeline (see attached)</p> <p>Change to “we” to “be” revised.</p> <p>MSP unanimously with change (Moses)</p>
10	<p>New Business;</p> <p>a. 2018-11-19_NMP F18-06_COC_SLO Error Form (see attached)</p> <p>Jenny Moses, Outcomes Coordinator, reminded the Senate that the Senate voted to centralize SLO dates when changed. The process is now automated and sent to Tech Review for COR updates. The new SLO form invites the updates to be made and changes can be made by a staff person; ECD to be consistent with eLumen. When there are errors with SLOs, the error form can be used to make corrections.</p> <p>b. 2018-11-19_NMP F18-07_CC_ Revision of the Advanced Course Request Form (see attached)</p> <p>Margarita Pillado, 1st VP, stated that the request form has been updated with language that addresses how special protections for cancellations should be applied when advanced courses are scheduled in more than one section. Done in consultation with Enrollment Management Committee.</p>

	<p>c. 2018-11-19_NMP F18-08_APC_Time Block Recommendation (see attached)</p> <p>Michael Gend, 2nd VP, informed the Senate that the department chairs met and reviewed the student and faculty survey data and decided they wanted to keep the current time block that we are using this semester.</p> <p>Discussion ensued in regard to the statistical data. Moses addressed the difference between the statistical analyses versus survey methodology, which can heavily impact the results.</p>
11	<p>Academic Senate President Report – Anna Bruzzese</p> <p>a. ASCCC resolutions passed at the 2018 Fall Plenary (they can be found at https://asccc.org/events/2018-11-01-150000-2018-11-03-210000/2018-fall-plenary-session)</p> <p>b. Upcoming ASCCC awards (more information can be found at www.asccc.org/awards):</p> <ul style="list-style-type: none"> • Hayward Award; deadline - December 17, 2018 • Diversity Award; deadline - February 11, 2019
12	<p>Academic Senate Treasurer Report – Angela Belden</p> <ul style="list-style-type: none"> • 9 people away from reaching 50% mark goal of 200 people paying their dues. Please remind your constituents to pay their dues. • Budget Committee report – 11/6 – There continues to be a deficit this year and we will end the year in deficit. VP Schleicher wants the bond more transparent; will be soliciting feedback for projects - how would you want spending information presented. • Tchertchian added that the rationalization for the reporting is so that the Senate is a part of the reporting process for bond transactions. • There was a request from the floor to make the PCC a Brown Act Committee.
13	<p>Faculty Accreditation Coordinator Report – Yvonne Grigg</p> <ul style="list-style-type: none"> • The Accreditation Steering Committee is meeting next Wednesday at 11:30 in Alder. Will be discussing the timeline and team updates on evidence gathering. • In the District Accreditation Committee, Ryan Corner stated that Accreditation is kinder and friendlier organization. • Call out to all publications that Pierce College produces: Child Development Parent Handbook, DE Handbook and Code of Ethics. The Faculty Handbook has inaccuracies. Accreditation needs to identify any major handbooks produced and how often they are reviewed. There had to be a review process in place.
14	<p>Campus Reports</p> <p>Articulation Officer – Cristina Rodriguez Not present; no report</p> <p>Transfer Center Director – Sunday Salter</p> <ul style="list-style-type: none"> • Turkey and Transfer Day email reminder that the transfer deadline is near. • UCLA report: 14% admission rate for HS student admitted to UCLA; for Community College students - 26%, for Pierce College students - 40%, which is the highest admission rate in for schools in Southern California.

	<p>Partnership with UCLA CCCP Program - 58% admission rate for students engaged in program; 88% honor students, 93% students who participated in both programs (class of 2018).</p> <p>Distance Education Coordinator – Wendy Bass</p> <ul style="list-style-type: none"> • Spring shells are created. • There is a new tool in canvas called NameCoach that allows students to speak their name into either their computer or get a call so now instructors can learn how to accurately pronounce their student’s names. This tool also allows students to list what pronouns they want to be known by. It is located on the left hand navigation and the student only needs to set it up once and it will show up in any class they are enrolled in. • There will be a Teaching Online and Intro to Canvas course offered the third week in January.
15	<p>Academic Senate Committee Reports</p> <p>Academic Policy (APC) – Michael Gend Did not meet; meeting next Tuesday, 11/27.</p> <p>College Outcomes (COC) – Jennifer Moses Committee has not met, will meet next week. Assessment period for SLO data entry coming soon and PLOs will be assessed soon as well.</p> <p>Curriculum (CC) – Margarita Pillado</p> <ul style="list-style-type: none"> • Curriculum met last Friday and approved everything that was approved in consent calendar. • Discussed the Guided Pathways mapping tasks. • Last meeting is December 7th with more CORs to review; Distance Education requests. • Due to AB705, Math 134 was approved. • New programs will have to be approved in February; Curriculum will meet on the first Friday of the semester. <p>Distance Education and Instructional Technology (DEITC) – Clay Gediman The committee met on Nov 7th.</p> <ul style="list-style-type: none"> • Will be piloting an embedded librarian for online class with Wendy Bass’ child development class. <ul style="list-style-type: none"> - Have tools that can be used now if looking for guides on research that can be imbedded or linked in Canvas. • Discussed new ideas and passed resolutions to department chairs to get the word out. • We need to think about how we do ADA compliance. There is no central point of contact or department at the college or in the district for web standards. • Exploring success and retention in online vs traditional <ul style="list-style-type: none"> - Went from one of the lowest in the state in spring 2017 to Top online in Spring 2018 (69%) - Students tend drop in first 2 weeks due to it harder than anticipated

(about 30%)

- How can we retain more?
 - Be in touch with less active students
 - check student analytics to assess student engagement
 - Try some new tools like Notebowl – for dynamic discussions

Educational Planning (EPC) – Anna Bruzzese

EPC met on 11/7 and much of the meeting was devoted to reviewing completion data. The committee agreed to continue the discussion at our next meeting and also review relevant APPs with a focus on degrees and certificates that had no completers. Our next meeting is Wednesday, 12/5 at 1 p.m. in the College Services Conference Room.

Events and Recognition (ERC) – Brian Moe

The Awards Brunch will be held in the SGYM on Tuesday June 4th, 2019. Check in begins at 10:30am with the ceremony beginning at 11am - 1pm. The Gala will follow after in the SGYM from 3pm- 5pm. Our hope is that the shorter day will make it more appealing to students and their families, as well as faculty and staff members who participate or attend both events. Our next meeting will be Thurs 12/6/18, from 11am- 12pm in Adler 1004A.

Faculty Position Priority (FPPC) – Ann Hennessey

Our final Fall 2018 FPPC meeting date & time:

Monday November 26th from 4:15 -5:45 p.m.

This meeting is to be held in Alder 1004a conference room.

Professional Development (PDC) – Fernando Oleas

11/6

- PD charter review
- Belden presented on Guided Pathways and PD efforts
- Discuss new ideas for spring semester
- Notification for Hayward Awards sent, but has not received any nominations

Professional Ethics (PEC) – Cara Gillis

The PEC hasn't met since the last Senate meeting. We'll be meeting today at 3:45.

Student Success (SSC) – Eddie Tchertchian on behalf of Crystal Kiekel

Not met; did meet as a group to start organizing the Student Success

Conference. The Student Success Conference will be held on February 1st.

The next meeting is on the 4th Wednesday, 11/28 – Dr. Frank Harris is invited to speak in CSB.

16

Guided Pathways Ad-Hoc Committee Report– Angela Belden, Adrian Youhanna or Liz Strother;

- GP newsletter
- Implemented GP topic of the month on Communication; What kind of communication solutions?

	<ul style="list-style-type: none"> • Data summary from adjunct orientation • Sorting Activities for meta-majors • Working on intentional communication between non-classroom faculty and resources on campus for students.
17	District Academic Senate (DAS) Report – Aric Eidadu, Margarita Pillado or Sabrina Prieur; None; next meeting is on 12/13 at Los Angeles Mission College
18	<p>Announcements and Open Forum <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>Favre on behalf of the Round Up News – announcement to remind faculty to pick up the latest Roundup News which is dedicated to reporting on the fires. Reporters volunteered their time to provide support for fire victims.</p>
19	Adjournment President Bruzzese adjourned the meeting at 3:24 p.m.

Please note:

The documents that are marked “see attached” are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on “Documents”, then on “Supplemental Meeting Documents”, then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on “Documents”, then on the “Resolutions” folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Fall 2018: 9/10, 9/24, 10/8, 10/22, 11/5, 11/19, 12/3

Spring 2019: 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6, 5/20

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology