

**Pierce College Academic Senate
Attendance Roster
Monday, November 5, 2018**

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Anna Bruzzese	
1st VP	Michael Gend	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	Jennifer Adelini	PRESENT
Anthropological and Geographical Sciences	Ronald "Sonny" Faulseit	PRESENT
Art and Architecture	Monika Ramirez Wee	PRESENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Vacant	
At Large Full-Time	Vacant	
At Large Part-Time	Robert Gregg	PRESENT
At Large Part-Time	Mark Levick	PRESENT
At Large Part-Time	Michelle Meyer	ABSENT
Business Administration	Babken Basmadzhyan	PRESENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Benny Ng	PRESENT
Child Development & Education	Patricia Doelitzsch	PRESENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	ABSENT
Counseling	Jeanette Maduena	PRESENT
English and ESL	Karin Burns	PRESENT

History, Philosophy and Sociology	Christopher Lay	PRESENT
Industrial Technology	Alex Villalta	ABSENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Clay Gediman	PRESENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Garineh Avakian	PRESENT
Physics and Planetary Sciences	Adrian Soldatenko	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	ABSENT
Psychology, Statistics, Addiction Studies	Chad Snow	PRESENT
Student Services	Phyllis Schneider	PRESENT
Committees and Reps		
Academic Policy	Michael Gend	
Curriculum	Margarita Pillado	
DAS Rep	Aric Eidadu	PRESENT
DAS Rep	Margarita Pillado	
DAS Rep	Sabrina Prieur	PRESENT
Distance Education Instructional Technology	Clay Gediman	
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	PRESENT
Events and Recognition	Brian Moe	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
College Outcomes	Jennifer Moses	PRESENT
Professional Development	Fernando Oleas	ABSENT
Student Success	Crystal Kiekel	PRESENT

Faculty Coordinators		
Accreditation	Yvonne Grigg	PRESENT
Distance Education	Wendy Bass	
Guided Pathways (CTE)	Adrian Youhanna	ABSENT
Guided Pathways (GE)	Angela Belden	
Guided Pathways (Student Services)	Liz Strother	ABSENT
Outcomes	Jenny Moses	
Professional Development	Fernando Oleas	
Guests (Affiliation)	Guests (Name)	
Pierce Round Up News	Kendall Shannon	
Pierce Round Up News	Ezzat Wanas	

**Academic Senate
November 5, 2018
2:15-3:45 p.m.
Building 600 (Faculty and Staff Center)
Minutes**

Item Number	Item
1	Call to Order – President Bruzzese called the meeting to order at
2	Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda None
3	Approval of the Agenda Pillado moved to approve the agenda. MSP (39-0-0)
4	<p>Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired.</p> <p>Pillado moved to approve the Consent Calendar. MSP (39-0-0)</p> <p>a. Ratify the Student Success Committee recommendations to fund the following proposals (see attached); refer to the Student Success Committee minutes from October 17, 2018:</p> <ul style="list-style-type: none"> • \$2,500 – Send one faculty member to the National Collegiate Honors Council Conference to learn to strengthen the Honor’s Transfer Program here at Pierce College. The focus will be on developing curriculum and support for more Honor’s English 101 courses in fall 2019 when more students will place into transfer-level English. • \$1,358.82 – Send up to two faculty members to the Umoja XIV Conference in Riverside to learn to strengthen the Umoja program here at Pierce College. • \$45,493 – Transfer current, Equity-funded ESL services to the Basic Skills fund. <p>b. Ratify the following recommendation from the Guided Pathways coordinators regarding the additional .4 reassigned time for the Program Mapper lead in spring 2019:</p> <p>“Half of the reassigned time (0.2) should go to Christina Rodriguez (Articulation Officer, Counselor, Curriculum expert). Brining Christina on board is an excellent opportunity to bring another Student Services Member to the team; she is a curriculum expert, and is very detail oriented. The other half of the reassignment (0.2) should go to Adrian Youhanna. Adrian is already a Guided Pathways coordinator, but she also serves on the</p>

	Curriculum Committee and would allow for continuity for the project as a bridge between Guided Pathways and the Program Mapper.”
5	Approval of the Minutes from October 22, 2018 Pillado moved to approve the minutes from October 22, 2018. Academic Secretary Armenta reported corrections to the FPPC report. MSP with stated changes (39-0-0)
6	College Administration Report – Larry Buckley Not present; no report
7	Associated Student Organization (ASO) Report –Isha Pasricha Not present; no report
8	Action Items; None;
9	<p>Unfinished Business;</p> <p>a. 2018-10-22_NMP F18-02_DEITC_DE Certification Renewal (see attached)</p> <p>Pillado moved to approve the NMP from DEITC on Certification Renewal. Binsley seconded.</p> <ul style="list-style-type: none"> • Point of information by Moses. Clarify that this NMP is for faculty to maintain currency in DE certification. The motion states that instructors who teach online should engage in continuing education in online education every 5 years through a completely online, self-paced refresher course or Pierce OnLine training workshops on current laws and tools. The training would last approximately 2 hours. • Tchertchian requested clarification on verbiage of “should” versus “shall.” • Gillis requested clarification whether there is any consequence if faculty do not renew certification. • Pillado clarified that certification renewal is a best practice that could be suggested to faculty. It can be used as a flex obligation and can be seamlessly integrated into a flex obligation plan. <p>MSP (38-0-1) Abstained: Belden</p> <p>b. 2018-10-22_NMP F18-03_DEITC_DE Re-certification (see attached)</p> <p>Pillado moved to approve the NMP from DEITC on Re-certification. Gregg seconded.</p> <ul style="list-style-type: none"> • Levick asked Gediman if there are other campuses doing the re-certification. Gediman reported that other colleges that do re-certify, such as College of the Canyons. • Gillis asked if those who teach hybrid classes would also need to re-certify. Bass confirmed that instructors who teach hybrid courses could re-new certification with the 2-hour training. • Tchertchian asked about the budget and how the re-certification would be funded; Bass clarified that this would be funded with Program 100 funds and that the college has committed to funding the training. • Pillado stated that the resolution could be modified later.

Anderson made a friendly amendment to include the word "should" before "undergo;" Belden seconded.

- Pillado spoke against the motion.
- Belden spoke in favor of the motion.
- Tchertchain spoke in favor of the recommendation.
- Bass clarified that this proposal would not go into effect until 5 years from now.

MSP with amendment to include the word "shall." (26-12-1). Against: Gend, Pillado, Armenta, Bass, Gregg, Gediman, Jones, Favre, Orozco-Ramirez, Snow, Prieur, Moses. Abstained: Schneider

MSP to approve NMP F18-03_DEITC_DE Re-certification (39-0-0)

c. 2018-10-22_NMP F18-04_DEITC_Virtual Office Hours (see attached)

Pillado moved to approve the NMP from DEITC on Virtual Office Hours. Belden seconded.

Phillips raised a question about holding online office hours during in-person office hours. Discussion ensued. Gediman stated that you can use any mode to conduct office hours, such as ConferZoom, Zoom, and Cranium Café, online chatting tools, and telephone.

MSP (39-0-0)

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New Business;

a. 2018-11-05_NMP F18-05_COC_PLO timeline (see attached)

Moses clarified the rationale for the PLO timeline. Asking departments to revise timelines at least once before they are mapped out.

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Academic Senate President Report – Anna Bruzzese

a. DAS- District Summit: Guided Pathways to Student Success on 10/26 at East Los Angeles College

Pierce sent a team of faculty and administrators to this event. The faculty were represented by the 1st Senate VP Michael Gend, Senate Treasurer/GP Coordinator Angel Belden, GP Coordinators, Liz Strother and Adrian Youhanna, the Professional Development Faculty Coordinator Fernando Oleas, the AFT Chapter President Brian Walsh and me. The administration was represented by Deans Mary Anne Gavarra-Oh, Will Marmolejo and Amari Williams, and the Career Guidance Counselor Assistant Ryan Akers. The event made it clear that in order to be successful Guided Pathways really need to be a College-wide effort. There are also implications for how we do things as a District. And, at least in the beginning, Curriculum, Counseling and the Office of institutional Effectiveness need to be especially closely involved.

b. ASCCC Fall Plenary - November 1-3, 2018 at the Irvine Marriott Hotel

I attended this plenary as the ASCCC South representative, so the 2nd VP

	<p>Pillado represented Pierce College as our voting delegate. Some of the key issues discussed included governance/consultation at the system level, Guided Pathways, AB 705, Strong Workforce recommendations, faculty diversification, and the fully online college. Presentations and resolutions for this plenary will be posted on the ASCCC website, and once they are posted, they will be able to be accessed here.</p> <p>c. <u>Upcoming ASCCC awards (more information can be found at www.asccc.org/awards):</u></p> <ul style="list-style-type: none"> • Exemplary Program Award (this year’s theme is “Environmental Responsibility”); deadline – today, November 5, 2018 • Hayward Award; deadline - December 17, 2018 • Diversity Award; deadline - February 11, 2019
12	<p>Academic Senate Treasurer Report – Angela Belden 86 faculty have paid their dues; 3 more than this time last year. The site to pay dues is broken, Belden will be setting up a Portfolium site to correct this. In the meantime, you may pay your dues in cash or by check.</p>
13	<p>Faculty Accreditation Coordinator Report – Yvonne Grigg The Accreditation Committee has not met since the last Senate meeting. The next meeting is on Wednesday, 11/28, at 11:30 a.m. in Alder 1004A. Teams are still gathering evidence.</p>
14	<p>Campus Reports</p> <p>Articulation Officer – Cristina Rodriguez The deadline for IGETC and CSU GE is December 2018. I emailed a list of courses that will be submitted for GE review to all department chairs. Please contact me with any further questions.</p> <p>Transfer Center Director – Sunday Salter Not present; no report</p> <p>Distance Education Coordinator – Wendy Bass</p> <ul style="list-style-type: none"> • Winter and spring shells are completed. Make sure your constituents check their shells before the semester begins. • Two new tools to be integrated: Name Coach – students pronounce their names into a microphone so instructors can pronounce their names correctly. Bass is attending the workshop for the other tool to be reported on once the workshop has been completed.
15	<p>Academic Senate Committee Reports</p> <p>Academic Policy (APC) – Michael Gend</p> <ul style="list-style-type: none"> • Time block proposals – will be an NMP • Student outreach phone banking • Problems with pre-req form challenge • Discussion on campus purchasing delays – stories of delayed items – will be discussed further at next APC meeting. <p>College Outcomes (COC) – Jennifer Moses Outcomes has not met.</p> <p>Curriculum (CC) – Margarita Pillado</p>

- Curriculum will be meeting on November 16th. The agenda will go on Thursday, November 8th. The last meeting of the semester will be on December 8th. Remember that ECDs need to have resolved tech review issues 7 days before the meeting.
- Tomorrow is Board of Trustees meeting – English 72, Math 44 will be adopted on December agenda.

Distance Education and Instructional Technology (DEITC) – Clay Gediman
DEITC has not met. The next meeting is Wednesday.

Educational Planning (EPC) – Anna Bruzzese
EPC has not met since my last report. Our next meeting is Wednesday, 11/7 at 1 p.m. in the College Services Conference Room.

Events and Recognition (ERC) – Brian Moe
The ERC has not met since the last meeting. The committee is meeting today in Alder 1004A conference room.

Faculty Position Priority (FPPC) – Ann Hennessey
Our final Fall 2018 FPPC meeting date & time: Monday November 26th from 4:15 -5:45 p.m. This meeting is to be held in Alder 1004a conference room.

Professional Development (PDC) – Fernando Oleas
Not present; no report

Professional Ethics (PEC) – Cara Gillis
PEC has not met since the last report. Our next meeting is November 16th at 3:45 p.m.

Student Success (SSC) – Crystal Kiekel
Committee did not meet, but would like to report on important events coming up:

- Will begin planning Student Success Conference, which will be held on February 1st, from 8:00 a.m. – 1:30 p.m.
- Planning committee has met once, email ideas to her or if you'd like to get more actively involved, you can come to the next planning committee on November 26th in the CSB.

The next Student Success committee will be on November 28 at 2:30 p.m. in CSB.

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Guided Pathways Ad-Hoc Committee Report– Angela Belden

- GP coordinators went to the DAS summit.
- Put out call for allocations – mapping tasks, history of scheduling, pathways to completion. Tasks will be funded with stipend. Please let GP Coordinators know if you are interested in doing task. Stipend application for project due by Nov 15th.
- Had first Guided Pathways Implementation Team (GPIT) meeting – a repeat of meeting will be next Wednesday, 11/14, in Building 600, from 4:00 -6:00 p.m.

	<ul style="list-style-type: none"> GP team has put together topic of the month, "Communication" Please talk to your colleagues and tell us how we communicate around campus and tell us about communication solutions
17	<p><i>District Academic Senate (DAS) Report</i> – Aric Eidadu, Margarita Pillado or Sabrina Prieur; None; next meeting is on 12/13 at Los Angeles Mission College</p> <p>President Bruzzese introduced the new DAS Representatives, Aric Eidadu and Sabrina Prieur.</p>
18	<p><i>Announcements and Open Forum</i> <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>Anna Bruzzese – FTLA applications were distributed. Monika Ramirez-Wee on behalf of the Art Department - Art Soup – The Art Department is hosting soup and bread for students looking for warm meal. Free bowl of soup; free produce will be donated; 6-20 students have been coming consistently. Jeff Favre on behalf of the Round Up news – A topic will be in the next issue called "Trans Closet" on Wednesday if you're interested. Brian Moe on behalf of the Dance Department - Dance concert this weekend, Friday and Saturday night at 8:00 p.m. and Sunday at 2:00 p.m., cost is \$10</p>
19	<p><i>Adjournment</i> – President Bruzzese adjourned the meeting at 3:20 pm.</p>

Please note:

The documents that are marked "see attached" are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on "Documents", then on "Supplemental Meeting Documents", then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on "Documents", then on the "Resolutions" folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Fall 2018: 9/10, 9/24, 10/8, 10/22, 11/5, 11/19, 12/3

Spring 2019: 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6, 5/20

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology