

**Pierce College Academic Senate
Attendance Roster
Monday, October 22, 2018**

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Anna Bruzzese	
1st VP	Michael Gend	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	Jennifer Adelini	PRESENT
Anthropological and Geographical Sciences	Ronald "Sonny" Faulseit	PRESENT
Art and Architecture	Monika Ramirez Wee	PRESENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Vacant	
At Large Full-Time	Vacant	
At Large Part-Time	Robert Gregg	PRESENT
At Large Part-Time	Mark Levick	PRESENT
At Large Part-Time	Michelle Meyer	ABSENT
Business Administration	Babken Basmadzhyan	PRESENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Benny Ng	ABSENT
Child Development & Education	Patricia Doelitzsch	ABSENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	PRESENT
Counseling	Jeanette Maduena	PRESENT
English and ESL	Karin Burns	PRESENT

History, Philosophy and Sociology	Christopher Lay	PRESENT
Industrial Technology	Alex Villalta	PRESENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Clay Gediman	PRESENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Garineh Avakian	PRESENT
Physics and Planetary Sciences	Adrian Soldatenko	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	PRESENT
Psychology, Statistics, Addiction Studies	Chad Snow	PRESENT
Student Services	Phyllis Schneider	ABSENT
Committees and Reps		
Academic Policy	Michael Gend	
Curriculum	Margarita Pillado	
DAS Rep	Fernando Oleas	PRESENT
DAS Rep	Margarita Pillado	
DAS Rep	Vacant	
Distance Education Instructional Technology	Clay Gediman	
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	PRESENT
Events and Recognition	Brian Moe	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
College Outcomes	Jennifer Moses	PRESENT
Professional Development	Fernando Oleas	
Student Success	Crystal Kiekel	PRESENT

**Academic Senate
October 22, 2018
2:15-3:45 p.m.
Building 600 (Faculty and Staff Center)
Minutes**

Item Number	Item
1	Call to Order President Bruzzese called the meeting to order at 2:16 p.m.
2	Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda None.
3	Approval of the Agenda Pillado moved to approve the agenda. MSP (37-0-0)
4	<p>Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired.</p> <p>Pillado moved to approve the consent calendar. Robb moved to pull item 4a to action item 8b. MSP with moving item 4a to action item 8b. (37-0-0)</p> <p>a. Ratify the FPPC ranking list (see attached); refer to the Faculty Position Priority Committee minutes from October 19, 2018</p> <p>b. Appoint Aric Eidadu and Sabrina Prieur as Pierce representatives to the District Academic Senate for the 2018-2019 term; there were two vacancies and two candidates</p> <p>c. Appoint Benny Ng as an Area 3 representative to the College Outcomes Committee for the 2018-2020 term; there was one vacancy and one candidate.</p> <p>d. Ratify the following Curriculum Committee actions; refer to the Curriculum Committee minutes from October 19, 2018</p> <ul style="list-style-type: none"> a. New credit courses: ENGLISH 72 English Bridge (3) b. Course reinstatement: TUTOR 001T Supervised Learning Assistance c. New credit programs: AMERICAN SIGN LANGUAGE INTERPRETING Certificate of Achievement d. New noncredit courses: e. New noncredit programs: f. COR updates: 21 g. Prerequisites added: h. Prerequisites deleted: ASL 40 i. Course Archive requests: DANCETQ 431, 437, 440, 446, 468; DNCESPC 402 j. Distance Education requests: 8 – ASL 40, ENGLISH 72, MGMT 13,

	<p>MULTIMD 200, OCEANO 1, POL SCI 5, PSYCH 16, PSYCH 60, and THEATER 401. Hybrid request: COMM 122</p> <p>k. Distance Education discontinuance: N/A</p> <p>l. Advanced Course Requests:</p> <p>m. Changes to degree programs/Catalog changes (Effective date of changes fall 2019 and for ADTs, conditional upon C-ID approval and State Chancellor’s Office approval): GRAPHIC DESIGN AA; GRAPHIC DESIGN FOR THE WEB Certificate of Achievement</p>
5	<p>Approval of the Minutes from October 8, 2018 Pillado moved to approve the minutes from October 8, 2018. MSP (37-0-0)</p>
6	<p>College Administration Report – Larry Buckley Met earlier with Belden and other Guided Pathways coordinators. Belden gave presentation to this morning to the administration. From those meetings and presentation, reflected on Guided Pathways and realized is not what we’ll do, it’s what we’ll be. The meetings were successful and the coordinators determined that there is a need for greater communication among all constituents. Will focus on active communication.</p>
7	<p>Associated Student Organization (ASO) Report–Isha Pasricha</p> <ul style="list-style-type: none"> • Last week ASO had the last voter registration drive for student body • Pep rally this Friday in Rocky Young Park for football team and other sports – cheering on our athletes; there will be food and games • Denim Day – partnered with the Counseling Center • The Peer to Peer Mentor program is hosting Halloween event to encourage student engagement • Working on ASO Constitution; last revision was 6 years ago. • Advocacy Retreat – training on Robert’s Rules of order, Title, Parliamentary Procedure • Day of Politics – Prof. Robb did an excellent job of organizing event
8	<p>Action Items;</p> <p>a. Sense of the Senate regarding having a campus-wide forum during the search for the permanent College President; the Senate’s feedback is needed regarding how the faculty feel about having a campus-wide forum during the process of hiring the permanent College President</p> <p>Pillado moved to suspend rules and move into the sense of Senate regarding having campus-wide forum during the search for College President. Moses seconded. MSP (37-0-0)</p> <p>Bruzzese discussed the background for the request for campus-wide forum; the forum would happen after the finalists have been selected by the committee; the forum would be limited in scope.</p> <p>Oleas asked for the sense of the faculty at the chapter meeting – the majority are in favor of having open forum. If Senate agrees to have forum, it would send a message to the Chancellor.</p> <p>Favre spoke in favor of having a campus-wide forum as it is a public job – therefore the public has a right to know where the candidates stand.</p>

	<p>The Senate voted unanimously in favor of recommending a campus-wide forum. Pillado and Bruzzese are the Senate reps of the hiring committee and will carry the message to the committee.</p> <p>Belden moved adjourn the sense of the Senate and go back to Senate meeting. Gend seconded. MSP (37-0-0)</p> <p>b. Ratify the FPPC ranking list (see attached); refer to the Faculty Position Priority Committee minutes from October 19, 2018</p> <p>Belden moved to ratify the FPPC ranking list. Moe seconded.</p> <p>Robb spoke on behalf of Chicano Studies and questioned why Chicano Studies was ranked 14 as the Viability Study indicated that the department was in need of a full-time faculty member.</p> <p>Hennessey addressed the question: it was a 7 to 5 vote. Most FPPC voting members decided to first rank based on retirement replacements then place the Chicano Studies position next.</p> <p>Robb questioned retirement replacements – Political Science had a retirement 10 years ago that was never replaced. Political Science had a ranking of 17. Hennessey reminded the Senate that ranking decisions are based on a rubric with data from the Office of Institutional Effectiveness as well as retirement replacement points that goes back 5 years only. Thus an unreplaced retirement from 10 years ago would not get any rubric points related to retirement vacancies.</p> <p>Hennessey stated that there may be 57 positions in the district, but unsure how many positions will be allotted for Pierce. May have more information by November. The College President gets the list of recommendations from FPPC and then makes the final decisions.</p> <p>MSP (37-0-0)</p>
9	<p><i>Unfinished Business;</i></p> <p>a. 2018-10-08_NMP F18-01_APC_Prevent Sexual Harassment (see attached)</p> <p>Pillado moved to approve NMP F18-01_APC_Prevent Sexual Harassment. Belden seconded.</p> <p>Adrian Soldatenko made a statement on behalf of Dale Fields and Beth Chung on the intent of the resolution.</p> <p>Anderson stated that her department is in support of the NMP, but felt that the wording is too vague.</p> <p>MSP (36-0-1). Abstained: Levick</p>
10	<p><i>New Business;</i></p>

a. 2018-10-22_NMP F18-02_DEITC_DE Certification Renewal (see attached)

Gediman spoke on behalf of DEITC. The main purpose for the NMP are for faculty who've not been certified in 5 years.

Oleas stated that the AFT contract does not have the same verbiage; faculty could grieve if not consistent with contract. Could be negotiated in the new contract.

Bass reported that the Guild has not been responsive as DEITC has reached out to discuss the contract.

Oleas reported that AFT is obligated move forward if there is a large faculty voice regarding an issue, however, the guild has not received any request from faculty regarding recertification. Gediman suggested that a vote in favor of the NMPs could act as the voice of the faculty.

b. 2018-10-22_NMP F18-03_DEITC_DE Re-certification (see attached)

c. 2018-10-22_NMP F18-04_DEITC_Virtual Office Hours (see attached)

Belden expressed her concern that DE is held to higher standard than face-to-face classes.

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Academic Senate President Report – Anna Bruzzese

a. AB 705 efforts at Pierce – Presentation by Brad Saenz and Eddie Tchertchian. (see attached Appendix A for presentation)

b. Program Mapper update

VP Berger shared with us that the district has been accepted and that the colleges have been divided into two implementation groups. Pierce is in group 2 that will start in February. Vice Chancellor Corner is paying .4 reassigned time in spring for a mapper implementation lead. The Senate Exec has asked for the Guided Pathways' Coordinators input on how they think this additional .4 should be allocated.

c. Area C meeting on 10/13 at Compton College

The Area C meeting took place at Compton College on 10/13. Margarita Pillado and I attended this meeting. The ASCCC President Stankas provided us with a report, highlighting some of the statewide issues, including Guided Pathways and the efforts to increase faculty diversity. We also went over the resolutions process and discussed proposed resolutions for the upcoming Plenary in November. These resolutions can be accessed on the [ASCCC 2018 Fall Plenary website](#). Please send Margarita any feedback you may have about them.

d. Upcoming DAS event:

- DAS - District Summit: Guided Pathways to Student Success - Friday, October 26, 2018 at East Los Angeles College

e. Upcoming ASCCC event (more information may be found at www.asccc.org):

- ASCCC Fall Plenary - November 1-3, 2018 at the Irvine Marriott

	<p>Hotel</p> <p>f. Upcoming ASCCC awards (more information can be found at www.asccc.org/awards):</p> <ul style="list-style-type: none"> • Exemplary Program Award (this year’s theme is “Environmental Responsibility”); deadline - November 5, 2018 • Hayward Award; deadline - December 17, 2018 • Diversity Award; deadline - February 11, 2019
12	<p>Academic Senate Treasurer Report – Angela Belden</p> <p>No report.</p>
13	<p>Faculty Accreditation Coordinator Report – Yvonne Grigg</p> <p>The Accreditation Committee met on October 17th.</p> <ul style="list-style-type: none"> • Discussed the Accreditation Kick-Off Event on 10/12. • We have four Accreditation teams organized and ready for action. They are starting the process of gathering evidence to document our progress with Outcomes, Professional Development, Technology, and “Other.” • We also discussed, specifically, our Outcomes progress – which Jenny Moses will elaborate on. • Our next ASC meeting is on 11/28 at 11:30 a.m. in Alder 1004A. It is not too late to still join a team. Contact Yvonne Grigg.
14	<p>Campus Reports</p> <p><u>Articulation Officer</u> – Cristina Rodriguez</p> <p>No report.</p> <p><u>Transfer Center Director</u> – Sunday Salter</p> <p>Transfer Fair is Thursday, 10/25, from 10 am to 1 pm at the Campus Mall. Please wear your alma mater gear.</p> <ul style="list-style-type: none"> • Representatives from 50+ universities including UCs, CSUs, and private universities will be in attendance. <p><u>Distance Education Coordinator</u> – Wendy Bass</p> <ul style="list-style-type: none"> • New Intro to canvas training starting next week, Monday, October 29th, to register go here: https://goo.gl/forms/0gZOEbwdpN7C8IzJ2 • Winter shells are all set up, remember that PierceOnLine will not be here during the break so check for your shells now and submit any missing shells on the missing shell form https://docs.google.com/forms/d/e/1FAIpQLSepJDi9JbsR9GyX00XGFQetfi pCoFqU6_rUJQFWHgVpWE9AFQ/viewform • Just a reminder that if you need access to a shell for evaluation, fill out the evaluation request form. I have had 106 requests for online evaluations this term.
15	<p>Academic Senate Committee Reports</p> <p><u>Academic Policy (APC)</u> – Michael Gend</p> <p>APC has not met since last Senate meeting. Will be meeting on Tuesday 10/22/18 at 1:30 p.m.</p> <p><u>College Outcomes (COC)</u> – Jennifer Moses</p> <p>1. Membership changes:</p> <p>a. The committee discussed membership changes.</p>

b. Sabrina Prieur, Barbara Anderson, Benny Ng, and Citlali Sosa-Riddell are all new members.

2. A new ECD/eLumen error form:

a. **Action:** The committee discussed and created a new ECD/eLumen error form, to correct inconsistencies between the two.

b. COC chair will develop a senate NMP for this form.

3. PLO assessment strategy:

a. The committee discussed PLO assessment in eLumen, after the chair visited APC for feedback.

b. **Action:** The committee voted to use a Strategic Initiative for program assessment.

4. PLO assessment timeline:

a. The committee had a robust discussion about PLO assessment timelines in eLumen, after the chair visited APC for feedback. APC would prefer a 2018-2022 timeline, but it was discussed PLO assessment should be done at least once prior to each comprehensive APP, which is due in 2020.

b. **Action:** The committee voted to use recommend a four-year timeline for PLO assessment, to coincide with the comprehensive APP. This would entail a shorter timeline for the first PLO assessment.

c. COC chair will develop a senate NMP for this timeline.

5. ISER/QFE evidence - Team 1 Outcomes:

a. The committee discussed the upcoming ISER midterm report. It was discussed that if any department had discussed outcomes at departmental meetings, those agendas should be sent to the COC.

6. Guided Pathways:

a. The committee had a robust discussion regarding how Outcomes and can inform the college-wide Guided pathways effort.

7. The next meeting will be **November 28th**, 2018 from 2:30-3:30pm in Alder 1004A.

Curriculum (CC) – Margarita Pillado

- The Curriculum Committee met October 19, 2018. It approved the actions listed in today's Senate agenda under the Consent Calendar.
- Additionally, it approved a revision of the Advanced Course Status Request form with language that addresses what happens with the Advanced Status protection when a department offers more than one section of such a course. The revised form will be included in the next available Senate agenda.
- A goal of the CC is to map the General Studies Area of Emphasis degrees. To that effect, the committee is going to actively collaborate in the Guided Pathways initiatives currently being implemented at the College.
- From the CCCCO - Streamlining the curriculum approval process: Changes to programs are now submitted as "Modified Programs". This means that there is no longer a distinction between a substantial and a non-substantial change. Colleges still need to submit appropriate documentation to document the change, but now the change itself will not trigger a new control number or an approval letter.

- From the CCCCCO – Certificate of Achievement (COA) can now be developed with a sequence of courses consisting of a minimum of 16 semester (or 24 quarter) units. Previously, the minimum number of units was 18. This change aligns Title 5 with federal financial aid eligibility regulations. Additionally, a low-unit COA can now be developed with a sequence of courses consisting of a minimum of 8 semester (or 27 quarter) units. Previously, the minimum was 12 units. This change increases student transcript eligibility. All COA require gainful employment for Financial Aid eligibility.
- From the CCCCCO – Cooperative Work Experience - In March 2018, the Board of Governors approved modifications to California Code of Regulations, title 5, section 55250: Approved Plan Required, section 55251: Requirements of the Plan, and section 55256.5: Work Experience Credit. The purpose of the revision was to transfer authority from the Chancellor’s Office to local districts to approve Cooperative Work Experience (CWE) plans and courses to better respond to emerging community and workforce needs. Additionally, the proposed amendments would allow the awarding of units in .5 increments. This allows the colleges to develop CWE courses that respond quickly to emerging community needs, including those workforce needs as stated in the Taskforce on Workforce, Job Creation and a Strong Economy. Thus, colleges are no longer required to submit their CTE plans to the Chancellor’s Office, but should submit them to their district; and colleges can now award units in .5 increments for CWE courses.
- From the CCCCCO – Recommended catalog language for the IGETC and CSU GE-Breadth Certificates that qualifies the acceptance of the certificates and expands scope by adding private/independent, and out-of-state institutions:
 - Sample language for the IGETC COA: The student will select courses that fulfill the IGETC certification pattern detailed in the college catalog. IGETC is accepted by all CSU campuses and most UC campuses and majors. It is also accepted by some private/independent or out of state universities.
 - Sample language for the CSU-GE Breadth COA: The student will select courses that fulfill the CSU GE certification pattern detailed in the college catalog. CSU GE is accepted by all CSU campuses and some private/independent or out of state universities. CSU GE is not accepted by the UC system.

Distance Education and Instructional Technology (DEITC) – Clay Gediman
 The committee did not meet, but the three NMPs on the agenda from DEITC will be discussed.

1. 2018-10-22_NMP F18-02_DEITC_DE Certification Renewal
2. 2018-10-22_NMP F18-03_DEITC_DE Re-certification
3. 2018-10-22_NMP F18-04_DEITC_Virtual Office Hours

Educational Planning (EPC) – Anna Bruzzese

EPC has not met since my last report. Our next meeting is Wednesday, 11/7 at 1 p.m. in the College Services Conference Room.

Events and Recognition (ERC) – Brian Moe

ERC has not met since the last meeting. The next meeting on 11/5 after the Senate meeting in Alder 1004A.

Faculty Position Priority (FPPC) – Ann Hennessey

(see attached Appendix B for priority list; Appendix C for rationale)

Our final Fall 2018 FPPC meeting date & time:

Monday November 26th from 4:15 -5:45 p.m. (**The start time is changed to be 4:15**)

This meeting to be held in **Alder 1004a conference room.**

Professional Development (PDC) – Fernando Oleas

Modification to self-evaluation

Next meeting Nov. 6th

Professional Ethics (PEC) – Cara Gillis

Guided Pathways:

- Liz Strother presented information on Guided Pathways. It was very informative, and every committee should do it.
- As for the PEC roll in guided pathways I think we need to make sure that continue to put *our* students first in every step of the process from conception to implementation to execution.
 - o The day-to-day realities of our students might be quite different from those in other parts of the state with less diversity within the student body and few post-community college options.

Charter Update:

- We'll update our charter every 5 years.

Inappropriate Relationships with Student

- II. D.: To ensure that evaluation reflects the student's true academic merit, and NOT personality, race, religion, political activism, personal beliefs, or other non-academic criteria.
- II. D. 4: Faculty should avoid situations in which, for personal reasons, their ability to fairly evaluate any student might be compromised.
- II. F. 3: Faculty must avoid any situation which creates or sustains a conflict of interest.
 - o i. (Nothing illegal or unethical need occur for a conflict of interest to arise. Simply allowing oneself to be in a position where personal interests might conflict with professional duty is sufficient to cause a conflict of interest.)
- So don't engage in any non-academic relationship, particularly of a sexual nature, with students, especially current students.

	<p>Books:</p> <ul style="list-style-type: none"> - Faculty have the right to use the books that they choose to, even if they are the author. <ul style="list-style-type: none"> o Of course, the book can't be sold directly to the student from the professor. - You oughtn't make the purchase of a required text a necessary condition for remaining in the class. <ul style="list-style-type: none"> o Failure to attend and/or participate (as outlined in the General Catalogue) could be grounds for dropping. <p>Next meeting is November 19th</p> <p><u>Student Success (SSC) – Crystal Kiekel</u> Update on Student Equity and Achievement – there is more clarity on funding:</p> <ul style="list-style-type: none"> • Told by state that we will not receive less money than last year – SSSP, BSI, Equity; 5% could be allocated to district Chancellor's office. • The District could have discretion at how the money will be allocated to each college. • Expenditures will be consistent with last year; ultimate responsibility of expenditures will be on the college. • At this time, the Academic Senate President's signature is not on Student Equity and Achievement plan.
16	<p>Guided Pathways Ad-Hoc Committee Report– Angela Belden</p> <ul style="list-style-type: none"> • The "Small bites and Big ideas" meeting took place last week • Created a stipend workgroup to complete some tasks (pre-mapper task) <ul style="list-style-type: none"> • A group of faculty in discipline can work on task for the stipend
17	<p>District Academic Senate (DAS) Report – Margarita Pillado;</p> <ul style="list-style-type: none"> • Met on 10/11 • Approved 2 resolutions <ul style="list-style-type: none"> • AB705 requiring new district budget allocation formula to be revised • ASCCC to update 2009 budget form • Discussion on Guided Pathways implementation - Pierce is sending faculty and students to the Guided Pathways Summit at ELAC • Discussion of eLumen implementation as the new curriculum system – not moving forward because of budget issues • Discussion on proposed changes in the job descriptions of student workers – concern particularly with Child Development centers and how they hire student workers; unclassified positions are being eliminated
18	<p>Announcements and Open Forum <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>None.</p>
19	<p>Adjournment President Bruzzese adjourned the meeting at 3:53 p.m.</p>

Please note:

The documents that are marked "see attached" are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on "Documents", then on "Supplemental Meeting Documents", then on the folder named after Academic Senate Meeting, October 22, 2018

the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on "Documents", then on the "Resolutions" folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Fall 2018: 9/10, 9/24, 10/8, 10/22, 11/5, 11/19, 12/3

Spring 2019: 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6, 5/20

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology