

**Pierce College Academic Senate
Attendance Roster
Monday, September 24, 2018**

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Anna Bruzzese	
1st VP	Michael Gend	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	Jennifer Adelini	ABSENT
Anthropological and Geographical Sciences	Ronald "Sonny" Faulseit	PRESENT
Art and Architecture	Monika Ramirez Wee	PRESENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Vacant	
At Large Full-Time	Vacant	
At Large Part-Time	Robert Gregg	PRESENT
At Large Part-Time	Mark Levick	PRESENT
At Large Part-Time	Michelle Meyer	ABSENT
Business Administration	Babken Basmadzhyan	PRESENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Benny Ng	PRESENT
Child Development & Education	Patricia Doelitzsch	PRESENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	PRESENT
Counseling	Jeanette Maduena	PRESENT
English and ESL	Karin Burns	PRESENT

History, Philosophy and Sociology	Christopher Lay	PRESENT
Industrial Technology	Alex Villalta	ABSENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Clay Gediman	PRESENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Garineh Avakian	PRESENT
Physics and Planetary Sciences	Adrian Soldatenko	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	PRESENT
Psychology, Statistics, Addiction Studies	Chad Snow	PRESENT
Student Services	Phyllis Schneider	PRESENT
Committees and Reps		
Academic Policy	Michael Gend	
Curriculum	Margarita Pillado	
DAS Rep	Fernando Oleas	PRESENT
DAS Rep	Margarita Pillado	
DAS Rep	Vacant	
Distance Education Instructional Technology	Clay Gediman	
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	PRESENT
Events and Recognition	Jennifer Moses	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
College Outcomes	Jennifer Moses	
Professional Development	Fernando Oleas	
Student Success	Crystal Kiekel	PRESENT

Faculty Coordinators		
Accreditation	Yvonne Grigg	PRESENT
Distance Education	Wendy Bass	
Guided Pathways (CTE)	Adrian Youhanna	ABSENT
Guided Pathways (GE)	Angela Belden	
Guided Pathways (Student Services)	Liz Strother	ABSENT
Outcomes	Jenny Moses	
Professional Development	Fernando Oleas	
Guests (Affiliation)	Guests (Name)	

**Academic Senate
September 24, 2018
2:15-3:45 p.m.
Building 600 (Faculty and Staff Center)
Minutes**

Item Number	Item
1	<p>Call to Order</p> <ul style="list-style-type: none"> • President Bruzzese called the meeting to order at 2:15 pm.
2	<p>Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda</p> <ul style="list-style-type: none"> • None.
3	<p>Approval of the Agenda</p> <ul style="list-style-type: none"> • Prof. Binsley moved to approve the agenda. MSP (38-0-0)
4	<p>Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired.</p> <ul style="list-style-type: none"> • Treasurer Belden moved the item. MSP (38-0-0) <p>a. Appoint Margarita Pillado as the Pierce College delegate to the ASCCC Fall 2018 Plenary; refer to the Senate minutes from September 10, 2018 and to the Senate Exec minutes from September 17, 2018</p> <p>b. Appoint Cara Gillis as a Senate representative to the Educational Planning Committee for the 2018-2020 term; there was one vacancy and one candidate</p> <p>c. Ratify the following Curriculum Committee actions; refer to the Curriculum Committee minutes from September 21, 2018</p> <ol style="list-style-type: none"> i. New credit courses: CAOT 48 Customer Service; DANCEST 808 BALLETT III ii. Course reinstatement: N/A iii. New credit programs: Animal Science AS-T iv. New noncredit courses: v. New noncredit programs: vi. COR updates: 22 vii. Prerequisites added: viii. Prerequisites deleted: ix. Course Archive requests: x. Distance Education requests: 12 – CAOT 1, 2, 85, 86; GEOG 7; PSYCH 13; SPANISH 1, 2, 3, 5, 6, 11. Renew: ENG GEN 101; SPANISH 4 xi. Distance Education discontinuance: N/A

	<p>xii. Advanced Course Requests: ANML SC 423; PHYSICS 103</p> <p>xiii. Changes to degree programs/Catalog changes (Effective date of changes fall 2019 and for ADTs, conditional upon C-ID approval and State Chancellor's Office approval): ADMINISTRATIVE PROFESSIONAL AA; ADMINISTRATIVE PROFESSIONAL CA; COMMUNICATION STUDIES AA-T; GIS AA; GIS CA</p>
5	<p>Approval of the Minutes from September 10, 2018 Pillado moved the item. MSP (38-0-0)</p>
6	<p>College Administration Report – Larry Buckley</p> <ul style="list-style-type: none"> • President Buckley greeted the body and welcome questions from the Senate. There were no questions, but the Senate warmly thanked him for taking the time to join the proceedings. President Buckley remained in attendance for the entire Senate meeting.
7	<p>Associated Student Organization (ASO) Report–Isha Pasricha</p> <ul style="list-style-type: none"> • No ASO report.
8	<p>Action Items Pillado moved the item. MSP (38-0-0)</p> <p>a. Appoint either Monique Cleveland, John James or Eddie Tchertchian as a Senate representative to the Pierce College Council for the 2018-2020 term; there is one vacancy and three candidates.</p> <ul style="list-style-type: none"> • President Bruzzese read the candidates' statements. Only Prof. Tchertchian submitted a statement. • Ballots were distributed and counted. • Results: Cleveland – 6, James – 0, Tchertchian – 30 • Appointed: Eddie Tchertchian <p>b. Appoint either Patricio Gallegos or Jose Luis Fernandez as a Pierce representative to the District Planning Committee for the 2018-2020 term; there is one vacancy and two candidates</p> <ul style="list-style-type: none"> • President Bruzzese read the candidates' statements. Only Prof. Gallegos submitted a statement. • Ballots were distributed and counted. • Results: Gallegos – 32, Fernandez – 6 • Appointed: Patricio Gallegos <p>c. Appoint either John Creedon, Joan Schneider or Yeranuhi Semerdjian as an apprentice to the Professional Ethics Committee; there is one vacancy and three candidates</p> <ul style="list-style-type: none"> • Treasurer Belden read the candidates' statements. Only Prof. Creedon submitted a statement. • Ballots were distributed and counted. • Results: Creedon – 23, Rohrer – 6, Semerdjian – 4, Abstained - 4 • Appointed: John Creedon

9	<p>Unfinished Business;</p> <p>a. Approve the 2016-17 BSI Final Expenditure Report (see attached)</p> <ul style="list-style-type: none"> • Pillado moved the item. MSP (37-0-0) <p>b. Approve the 2018-19 Senate Budget (see attached)</p> <ul style="list-style-type: none"> • Pillado moved the item. MSP (37-0-0)
10	<p>New Business;</p> <p>None.</p>
11	<p>Academic Senate President Report – Anna Bruzzese</p> <p>a. <u>Pierce College Promise update – Susan Armenta</u> To be reported at 10/8/18 Senate meeting due to illness.</p> <p>b. <u>Senate Exec/Senior Staff consultation on 9/17</u> Senate Exec met with Senior Staff on 9/17 and we updated the administration about Senate actions from our meeting on 9/10. We also talked about our ongoing technology concerns, including Wi-Fi, the failure of the 365 email rollout at the end of the last semester, persistently inadequate instructional technology in many of our buildings, abrupt discontinuing of p-web and the unclear Portfolium rollout. It was not a very hopeful conversation. It seems that both the construction and the District are holding up our progress on the technology front, and many of the issues we raised do not seem to have a clear solution or timeline for coming up with one. We also had a conversation about enrollment. Although on 9/17 we were at 99% compared to last year, last fall's enrollment marked a 4.3% decline, so this is still not good news. We agreed that this crisis may be viewed as an opportunity to focus on creating a quality experience for students and to discover what the optimal enrollment for Pierce may be given our infrastructure constraints. We also discussed the recently modified room booking process which has made things worse because rooms can no longer be booked a year in advance, as was the case in the past. So, all the standing committee chairs have to remember to email the staff booking the rooms every couple of weeks to see if the system is allowing them to book rooms past a certain date. This is very inefficient and creates more work for both the committee chairs and the staff booking the rooms. VP Schleicher promised to look into this and we will revisit this issue at our next consultation.</p> <p>c. <u>Senate Exec/AFT E-Board consultation on 9/17</u> Senate Exec also met with the AFT E-Board on 9/17. We discussed our ongoing collaboration on faculty events and agreed that is a priority for both groups. We had a discussion about the technology concerns and the need to stay on top of this issue. The union is actively engaged in the efforts to solve this problem. In addition, we talked about the need for nimble and creative scheduling in response to our enrollment issues, and had a discussion about contract concerns, including the seniority lists.</p>

	<p>d. <u>Senate Leadership Appreciation Tea- Monday, 10/1/18 at 2:15 pm in the College Services Conference Room</u> This is the second annual Senate Leadership Appreciation Tea for Senate Committee chairs and faculty coordinators, hosted by the Senate Exec. The chairs and the coordinators have already been invited via email, and we hope to see everyone there.</p> <p>e. <u>Senate, District and College Committee vacancies</u></p> <ul style="list-style-type: none"> • District Academic Senate – one vacancy for a Pierce representative <p>f. Upcoming DAS event:</p> <ul style="list-style-type: none"> • DAS - District Summit - Friday, October 26, 2018, location TBA <p>g. Upcoming ASCCC events (more information may be found at www.asccc.org):</p> <ul style="list-style-type: none"> • Area C meeting – October 13, 2018 at Compton College • ASCCC Fall Plenary - November 1-3, 2018 at the Irvine Marriott Hotel
12	<p>Academic Senate Treasurer Report – Angela Belden</p> <ul style="list-style-type: none"> • Treasurer Belden thanked the Senate for approving the budget (item 9.b above) and reminded everyone that while she usually sends the “Pay your dues!” reminder on pay day, we can pay our dues any time.
13	<p>Faculty Accreditation Coordinator Report – Yvonne Grigg</p> <ul style="list-style-type: none"> • Prof. Grigg reminded the Senate that the Midterm Report teams are forming to address the recommendations for improvement and the progress in the Quality Focus Essay. • She also mentioned that among one of the items that the College mentioned in Section I of the 2016 ISER (Changes and Plans Arising from the Self Evaluation) is a cycle for review of College publications. • Senate committee chairs should send her an email with the publications that are the responsibility of each committee and let her know how often these are reviewed. • There were questions as to what constitute a publication. • The College has not discussed this, so it would be better to have a list and then decide. • Committee charters are not considered publications.
14	<p>Campus Reports</p> <p><u>Articulation Officer</u> – Cristina Rodriguez</p> <ul style="list-style-type: none"> • No report <p><u>Transfer Center Director</u> – Sunday Salter</p> <ul style="list-style-type: none"> • No report <p><u>Distance Education Coordinator</u> – Wendy Bass</p> <ul style="list-style-type: none"> • DE training is available this semester. Priority is given to faculty that are

	<p>scheduled to teach online in spring and summer.</p> <ul style="list-style-type: none"> • Please remember to check the PierceOnLine site for training updates and tutorials for the most common questions: http://online.piercecollege.edu/instructor.html • Canvas training is available every Monday from 10-11 AM and Thursdays from 5-6 PM • The Multimedia staff person is on leave, so PierceOnLine will not offer this service during her leave.
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15	<p><i>Academic Senate Committee Reports</i></p> <p><u>Academic Policy (APC)</u> – Michael Gend</p> <ul style="list-style-type: none"> • No report. The APC will meet tomorrow, September 25. <p><u>College Outcomes (COC)</u> – Jennifer Moses</p> <ul style="list-style-type: none"> • Changes in the membership: Yvonne Grigg represents Accreditation. Margarita Pillado is a resource member representing Curriculum • The COC is working on a form to address discrepancies between SLOs in eLumen and in the official COR. It will be sent to Senate before the end of the semester. • The IE office will have a staff member on leave as of October. This is a concern because of the IE office important role in outcomes discussion. <p><u>Curriculum (CC)</u> – Margarita Pillado</p> <ul style="list-style-type: none"> • The CC approved the items under 4.c. above at its meeting September 21, 2018. • The CC heard a report on progress from Guided Pathways Coordinator Adrian Youhanna. • The CC reviewed goals for the 2018-2019 year. Goal 3 specifically relates to Guided Pathways as it relates to mapping several ways to complete the four General Studies Area of Emphasis AA degrees. In order to do that the CC will request scheduling and enrollment data of the many courses that comprise these degrees to find viable patterns of completion. • The October 19 meeting is important as all the CORs due for fall update should be in tech review to avoid being archived and because all the new courses to the District should be approved if a department wants to schedule them in fall 2019. This deadline is especially important for new courses developed in response to AB 705 implementation. <p><u>Distance Education and Instructional Technology (DEITC)</u> – Clay Gediman</p> <ul style="list-style-type: none"> • The DEITC will meet next week. • The DE Handbook will be revised this fall semester. <p><u>Educational Planning (EPC)</u> – Anna Bruzzese</p> <ul style="list-style-type: none"> • EPC meets October 3 in a different location: SSB Conference Room (3rd floor). • The 2019-2020 APP template will be reviewed <p><u>Events and Recognition (ERC)</u> – Jennifer Moses</p> <ul style="list-style-type: none"> • The September meeting was canceled due to lack of quorum
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- The committee will meet next week to determine a regular meeting time that ensures all members are available.

Faculty Position Priority (FPPC) – Ann Hennessey

- We will meet today to review and revise the rubric
- Department submissions of FTE requests have a deadline of September 28 (this Friday).

Professional Development (PDC) – Fernando Oleas

- The PDC will meet October 2
- The New Faculty Series begins this Friday 9/28
- The first meeting is devoted to the probationary period

Professional Ethics (PEC) – Cara Gillis

Important Issues/Recommendations

AB705

- In order to ensure successful implement of AB705 the English and Math departments are going to need administrative resources in the form of trainings, workshops, tutors, etc.

Using Campus Resources for Personal Financial Gain

- Be sure not to use campus resources for personal financial gain.

Accommodations for Religious Holidays

(August 24th – Sheri Berger)

We need to accommodate students, without penalty, if they will be missing class for religious reasons.

- The major Jewish holiday of Rosh Hashanah starts at sundown on Sunday, September 9th, and ends at sundown on Tuesday, September 11th. Yom Kippur starts at sundown on Tuesday, September 18th, and ends at sundown on Wednesday, September 19th. For orthodox Jews, other days may be impacted. Please consider these on a case-by-case basis. You may wish to refer to the following website for other holiday dates: <http://www.hebcal.com/>
- The Muslim Eid al-Adha begins at sundown on Monday, August 20th and ends on Tuesday, August 21st.

Because of the anticipated impact of the absence of many students, please try not to schedule exams on days when students may need to take a religious holiday.

By the last day to add the class, students are responsible to inform the instructor of any anticipated absences due to observance of major religious holidays so that alternative arrangements may be made. Failure to do so may result in an inability to make other arrangements or a lower grade. (Pierce College Catalogue, p 238.)

Main Point: avoid scheduling classes on religious holidays and make

	<p>accommodations if you do.</p> <p><u>Student Success (SSC) – Crystal Kiekel</u></p> <ol style="list-style-type: none"> 1. There will be a proposal coming our way soon to move more funding from Equity to BSI. The next funding proposal will be to move ESL services from Equity to BSI. 2. There are different paths to approving student success and equity categorical spending. The path to spending approval depends on the source of funding, whether it comes from SSSP, BSI, or Equity. Currently, only BSI requires a recommendation from Senate. As we shift moneys from Equity to BSI, the Senate will begin to see and recommend more of these kinds of student success categorical spending. The Student Success Committee sees this shift as a good thing, as these are programs and services that have a direct impact on classroom instruction. 3. As we explore how to combine BSI, SSSP, and SEP as an integrated fund (effective fall 2019), it is the hope of the Student Success Committee to ensure that the Academic Senate continues to have a recommending role in the expenditure approval process.
16	<p><i>Guided Pathways Ad-Hoc Committee Report</i>– Angela Belden</p> <p>The GP coordinators continue to meet regularly. An email “call to service” will go out requesting people throw their names into the “guided pathways” hat to serve on workgroups and an advisory committee. We have been granted a website for Guided Pathways use and 2 coordinators are working diligently to load it with Guided Pathways content. The coordinators continue to visit committee meetings and are actively seeing input on the following questions, “How can Guided Pathways be a part of your committee?” and “What data would you find useful to help with Guided Pathways?”</p>

17	<p>District Academic Senate (DAS) Report – Fernando Oleas or Margarita Pillado;</p> <ul style="list-style-type: none"> The DAS approved two motions related to AB705. A third motion did not pass. See below: <ol style="list-style-type: none"> Noticed Motion: Recommend English and Math student placement in the Los Angeles Community College District (LACCD) based on new grade point average (GPA) cut-offs in the California Community College Chancellor’s Office AB 705 Implementation Guidance Memo. Noticed Motion: Ensure the District and colleges consult collegially in the implementation of new statewide initiatives, including the following: advocate for reducing course enrollment maximums for courses with enrollment maximums exceeding discipline faculty recommendations for what is needed to maximize the probability of satisfying new state directives, such as AB 705 (Irwin, 2017) and the Vision for Success recommend strategies to support degree/program/transfer completions to optimize benefits under the new state funding formula. Noticed Motion: Support the creation of AB 705 Model Review Committee to review college models for compliance with the new AB 705 guidelines, Educational Code, and Title 5. If no model is provided or the model provided does not meet legal mandates, then the college must implement the State model. The committee will be comprised of discipline experts, faculty, and student support leaders, administration, researchers and legal counsel. Prof. Tchertchian expressed his concern that the DAS is not involving the English and Math faculty in these discussions.
18	<p>Announcements and Open Forum <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>Denise Robb on behalf of Political Science – Day of Politics: Wed. Oct. 17 10 am-1:30 pm in the Great Hall</p> <ul style="list-style-type: none"> Debates: Assemblyman Jesse Gabriel and his opponent Justin Clark Superintendent for Public Education of State of California candidates Assemblyman Tony Thurmond and Marshall Tuck Student Debates: Pierce Democrats, Republicans and Young Americans for Liberty noon to 130pm Free pizza UCLA co-sponsors and will have transfer representative
19	<p>Adjournment – President Bruzzese adjourned the meeting at 3:15 pm.</p>

Please note:

The documents that are marked “see attached” are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on “Documents”, then on “Supplemental Meeting Documents”, then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on "Documents", then on the "Resolutions" folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Fall 2018: 9/10, 9/24, 10/8, 10/22, 11/5, 11/19, 12/3

Spring 2019: 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6, 5/20

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology