

**Pierce College
Academic Senate
November 3, 2003**

Members Present: B. Adajian, J. Binsley, P. Brown, Jennifer Cohen, M. Cornner, G. Eisenbart, R. Follett, G. Gilbertson, I. Goodman, B. Hart, G. Hobbs, K. Holland, I. Horn, L. Koller, D. Levine, B. Logan, M. Moran, B. Odello, R. O'Neill, C. Pandey, M. Pawlicki, T. Rosdahl, D. Schutzer, P. Stein, Z. Tabatabai, M. Weiser, K. Yamada

Guests Present: C. Rooney, S. McHargue

The meeting was called to order at 2:15 by Barrie Logan.

The **agenda** was adopted by consensus

Minutes of October 20 were approved with a minor correction. MSP

Treasurer's Report—David Schutzer – No Report

College Administration Report—Rocky Young

- An update on the bond money and Infrastructure: To give an idea of the magnitude of problem, the original budget to upgrade the infrastructure was \$11 million. The estimates now are \$15 million over budget. This includes upgrading the air handling vents (to minimize cooling loss) and upgrading the electricity system (to minimize power outages). Because of these infrastructure investments, every building and remodeling project has to stay within its current budget; none can be expanded. Sources of other income will be explored in order to fund the infrastructure over run.
- The PCC executive committee had a discussion with our Sheriff and her supervisor to be sure that the shooting at Taft High School and various fights that have occurred on the mall are not signs of greater security problems. Their answer was no—this is not a part of a larger security problems, such as a gang problem. They are however, increasing sheriff observation on mall and using other preventive techniques.
- Our goal for the Day of the Child has been achieved, with 520 student mentors having signed up. There will be 5000 foster children on campus on November 9. Compliments to the ASO leadership for doing a wonderful job in signing people up.

Associated Students Organization Report—Pauline Abrams, ASO Vice President—
no report

Articulation Officer/Transfer Center Director—Elizabeth McCormick

UCLA-LACCD Consortium – This is a new cooperative project initiated by UCLA. It has three main parts:

- Each college is to provide UCLA with a list of students who have achieved a specific GPA and met other goals. UCLA students will call them and talk about transfer issues. (Not necessarily transferring to UCLA, but general issues of transfer.)
- There are two UCLA students, who were transfer students, working on campus helping students with applications and other paperwork
- A faculty-involved program is being planned for the future.

Senate members discussed IMPAC and other articulation projects.

The Transfer College Fair will be this Wednesday, November 5

Senate President's Report—Barrie Logan

- Best Teaching Practices: Department Reports:
There was a discussion of the submissions by 11 departments
- State Senate (ASCCC) Fall Session: Hot Topics—Barrie Logan, Diane Levine
Barrie Logan reported on a break out session which was discussing proposals to raise the mathematics & English requirements for the associate degree. A white paper is being developed & will be reviewed at the Spring Session.
He also reported on a luncheon panel with the legislative aides to the Budget Consultant to the

Budget Committees of the Senate and Assembly, plus Scott Lay of the Community College League. Hot topic: Should CC's stay in the Prop. 98 arrangement? Other: CC's fared pretty well last year. It will be more difficult this year.

Diane Levine reported on a breakout session that discussed political action ideas for the campuses. Some of the ideas were: (1) cultivate a friendship with a state legislator, (2) integrate the voter registration process into student registration (3) establish a polling place on campus.

She also reported on another breakout session dealing with the new accreditation standards. You may use themes instead of standards; write the self study as an essay and don't directly answer the "secret questions".

Another breakout dealt with Faculty Service Areas and the disciplines list; there was a discussion about legality of single course equivalency.

Old Business

Election Committee Report—Jill Binsley

There are no candidates, other than the incumbents, for the two Vice President positions.

There are five people for the three full time at-large positions:

Richard Skidmore, Steve McHargue, Gail Hobbs, John James, Mike Corner

There are three running for the two part-time at-large positions:

Blanca Adajian, Kathy Holland, Elizabeth Mizrahi

The balloting will take place from Nov 14 – Nov 21

A motion to this effect was MSP.

Task Force Report: Set of Expectations for Full-time & Adjunct Faculty—D. Levine, I. Goodman

This will be an action item in the future. There was discussion about the significance of this document. Since it uses references to the contract, does it have legal standing? Or is it optional, professional self-regulation? Is it setting criteria stricter than the Contract? The Nursing dept is using a similar document specifying the required communications between the instructors and their lead instructors.

They feel that this document will be helpful to them.

Other suggestions include: (1) an introductory sentence or two setting the proper tone (2) distinguishing between requirements and recommendations (3) a reference to the Faculty Code of Ethics.

Additionally it was recommended that the *Best Teaching Practices* booklet be discussed in the future with the goal of giving it formal Senate approval.

Standing Committee Reports

Academic Policy—Izzy Goodman—No Report

Curriculum—Lyn Koller—No Report

Professional Development—Raymond Wells—No Report

Professional Ethics—Betty Odello

There was a faculty complaint about AFT President Carl Friedlander's call supporting Grocery pickets; union lawyers and ethics committee discussed it.

Another discussion concerned how **unsolicited derogatory information** (a complaint against a faculty member) is handled; according to B-446 Personnel Rule it goes to the College President (not his designee). To change this policy it takes a change in board policy. There can be a file, but it can be kept at the district level.

There is a lack of clear process. A new process needs to address the role of chair.

The Ethics committee recommends that the Senate revise this document. Since

this needs to be done on the District level, Barrie will take to the DAS.
If a student is asked to write down the complaint, then the complaint is solicited.
There is no policy about how to handle **solicited derogatory information**. There
needs to be a policy for this circumstance.

College Committee/Task Force Report
Pierce College Council—No Report
Technology Management Committee—No Report

New Business—None

The Meeting was adjourned at 3:55 pm
Respectfully Submitted, Diane Levine