

**Pierce College
Academic Senate
Minutes October 6, 2003**

CORRECTED

Members Present: B. Adajian, J. Binsley, P. Brown, R. Brown, G. Eisenbart, R. Follett, G. Gilbertson, B. Hart, G. Hobbs, K. Holland, L. Koller, B. Logan, B. Odello, R. O'Neil, C. Pandey, T. Rosdahl, P. Stein, Z. Tabatabai, M. Weiser, R. Wells, D. Wittman, K. Yamada

Guests Present: K. Arnold, E. McCormick, C. Rooney

1. The meeting was called to order at 2:20 p.m.
2. The agenda was adopted by consensus with the addition of item 9.2b.
3. The minutes of September 22, 2003 were approved by consensus.
4. Treasurer's Report—David Schutzer
No report.
5. College Administration Report—Rocky Young
 - 5.1 Day of the Child, November 9, 2003. This event is being cosponsored by the LACCD. Five thousand foster children will be on campus for the day. The goal for the event is match each child with a mentor. Each of the district campuses will be sending 500 volunteers. UCLA and USC are also each providing 500 mentors. Pierce will be recruiting its mentor volunteers from the student body, but faculty, administration, and classified staff are welcome to participate.
 - 5.2 Construction projects on campus will be impacted by campus infrastructure, interior landscaping, parking lots and roads, as well as soil conditions. We will not set the Prop AA budget until we have better numbers for these items. We already know that repairing the infrastructure is going to cost more than we originally thought. Everyone needs to keep in mind that funding received under Propositions A and AA is for the total picture not just separate building projects.
6. Associated Students Organization Report—Pauline Abrams
The ASO is beginning the semester with senator orientations. The ASO will be participating in the Day of the Child
7. Articulation Officer/Transfer Center Director—Elizabeth McCormick
Students need to know that CSU campuses now have a filing period rather than their traditional rolling admissions.
UC campuses will be accepting fall transfers only.
This information will be sent to all students as a part of regular mailings.
8. Public Commentary
None
9. Senate President's Report—Barrie Logan
 - 9.1 Lt. Jeanine Swanson, Sheriff's Office
Unable to attend meeting.
 - 9.2 Textbook Costs
 - 9.2.1 Stacey McMullen, Student Trustee, Cost of Textbooks Resolution.
Discussion included points in support as well as against the resolution. The vote was 12 yes and 9 no to support the

resolution at the DAS meeting.

RESOLVED: That the students of the Los Angeles Community college District hereby take an affirmative position in strongly requesting state and federal lawmakers to investigate publishers' practices that inflate the cost of textbooks and thus the cost of an education for millions of citizens in state of California and in the nation.

- 9.2.2 MSP to establish a college taskforce to collect ideas and strategies for use by individual instructors and departments to help reduce textbook costs to students.
Pool of senate members to serve on taskforce: Blanca Adajian, Kandy Arnold, Pam Brown, Richard Follett (will convene the taskforce), Gail Hobbs, Betty Odello, Phil Stein, Raymond Wells

10. Old Business

10.1 Department-Specific Best Teaching Practices

A handout was given to department senators to obtain three "Best Teaching Practices" their department will implement for the 2003-2004 academic year. The information will be compiled for review and discussion at the November 3 meeting.

10.2 Election Committee Report—Jill Binsley, Diane Levine, Darlene Wittman

The "Academic Senate Nominations" flyer has been distributed in faculty mailboxes. Nominations via the tear off are due by October 30, 2003.

11. Standing Committee Reports

11.1 Academic Policy—Izzy Goodman

No report

11.2 Curriculum—Lyn Koller

11.2.1 Two new forms have been developed and will soon be available for use.

Course Change Form and Course Archive Request

11.2.2 DCC report. Several Administrative regulations are being updated to reflect state regulations and ensure compliance by the LACCD. Among these is regulation 6412 on open enrollment.

11.2.3 The next meeting is October 10, 2003

11.3 Professional Development—Raymond Wells

11.3.1 There will be a Faculty Support Center survey. One component of the survey will be a user survey for those who work in the FSC.

11.3.2 A new list of workshops is available on the Professional Development website

11.3.3 The next meeting is October 22, 2003.

11.4 Professional Ethics—Betty Odello

11.4.1 Discussion at the meeting included:

a. guarantee of academic freedom in the new online textbook ordering system

b. Student Grievance Policy revision concerns. **There was a discussion of all topics relating to the changes in the**

policy: a student as a voting member of the committee, shorter time period for the process, a faculty representative from the discipline, and a checklist to ensure

process is carried out correctly with all parties receiving timely notification

(The Art and Math departments were in favor of the student representative being a voting member of the committee.)

12. College Committee/Task Force Report

12.1 Pierce College Council—Pam Brown, Mike Cornner, Greg Gilbertson, Phil Stein

Items from the meeting:

Information on the Day of the Child

Student Success Plan adopted

Adoption of the plan to place wireless transmission towers on campus

Reorganization of taskforces

12.2 Technology Management Committee—Jill Binsley, Gail Hobbs

Items from the meeting:

Printing Vending Machines on campus

Network survey of high bandwidth use during the busy hours (10:00 a.m. – 2:00 p.m.)

New Pierce Webpage

Need for a faculty member to interface with the IT group – interested faculty should contact Tom Oliver

Admissions and Records will be replacing SSN numbers with random ID# in the future

13. New Business

13.1 The Senate supports a better interface between departments and the Counseling Department and therefore encourages all

department to take advantage of department presentations to the Counseling Department

13.2 Open-Enrollment Issue – Administrative rule 6412 – campus discussions in the future.

14. The meeting was adjourned at 3:45 p.m.

Minutes submitted by Lyn Koller