

**Pierce College  
Academic Senate  
Minutes of April 19, 2004**

Members Present: B. Adajian, J. Binsley, P. Brown, Jennifer Cohen, M. Dobbertin, G. Eisenbart, R. Follett, G. Gilbertson, M. Gonzalez, I. Goodman, B. Hart, G. Hobbs, K. Holland, L. Koller, D. Levine, B. Logan, S. McHargue, B. O'Dello, R. O'Neil, C. Pandey, M. Pawlicki, T. Rosdahl, D. Schutzer, P. Stein, L. Thouin, M. Weiser  
Guests Present: C. Rooney, E. McCormack, S. Trevedi, D. Swarens, B. Benne

The meeting was **called to order** at 2:22 pm by Barrie Logan. The **agenda** was adopted by consensus with the following change. 11.1 and 11.2 will follow College Administration Report. A Notice Motion by Richard Follet regarding Cell Phone Free Zones was added to new business. **Minutes** of the previous meeting were approved by consensus.

- **Treasurer's Report**—David Schutzer – A bill for the June 2003 graduation brunch in the amount of \$2650 was finally received and has been paid. There are 104 dues paying members.
- **College Administration Report**—Tom Oliver reported on the District Vision and Goal Statement –18 Month plan. Copies were distributed to all present. Some of the more important points were:
  - Each college is required to have a savings plan for the year and to make a monthly expenditure report.
  - All of the colleges must have a student success plan
  - There is a plan for instituting partnerships and collaborations at the district level.
  - The District will seek to Improve support for the colleges.
  - There will be a reevaluation of the structure of the District Office
  - The momentum of Prop A and AA should be continued; plans will be made to improve facilities district wide
  - They are also putting a major effort into fundraising in the private sector and with government grants.

At Pierce our financial situation is good; we will end this fiscal year with \$100,000 more than we had last year.

- **Academic Policy** -- Izzy Goodman  
IMPAC Statewide meeting will be April 30 and May 1 at. It is important that every discipline involved be represented by Pierce faculty. Contact Izzy for more information

Izzy reviewed the new Faculty Evaluation Process

Some of the basic principles are

- Less often (every three years) and onerous
- Not punitive but constructive and positive
- Be real and honest, the process is only as good as the evaluator(s) make it
- Evaluation content can't be grieved only the process can be.

There is a basic evaluation for:

- Tenured faculty: every six years
- Seniority adjunct faculty: every three years
- Department created process: uniform for all
- Single evaluator (chair or designee)
- No "structured information gathering" but rely on available information

The comprehensive evaluation is for:

- Tenured faculty: every six years
- Department created process: uniform for all
- Evaluation committee of 4 (3 voting)
- Evaluatee portfolio and other evaluation materials

- **Curriculum—Lyn Koller**  
Department/Discipline Organization Areas 1(Humanities), 2 (Sciences), 3(Applied) were realigned so that the areas are more evenly balanced for representation on Faculty position priority committee, curriculum committee, and ethics committee. This hadn't been done in 10 years. Total full time faculty in each area is as follows: (Area 1) 56 (Area 2) 51 (Area 3) 54. The redistribution plan is approved unanimously.
- **Articulation Officer/Transfer Center Director—Elizabeth McCormick**  
There was a short discussion of proposed new 60/40 transfer plan being proposed by the state legislature; this plan is being opposed by many segments of the higher education in California. There was also discussion of the "redirect plan" that has not actually been approved yet (as part of the Gov's budget proposal). However, letters are being sent out to students as if it had been passed.
- **Senate President's Report—Barrie Logan**  
Low revenue districts (e.g. San Diego, Santa Monica) are calling for Equalization which means an equal number of dollars per student. Over-Cap Districts (e.g. Los Angeles) are calling for a change in the growth formula. Non-credit funding Districts (e.g. San Francisco) need resolution of funding inequities between credit and non-credit classes.  
  
The Governor's budget has proposed \$60 million for equalization, which is more than the \$25 million requested by the districts.
- **Professional Ethics—Betty Odello**  
There is an Ethics committee meeting next week. They are looking for the written policy on early taking of final exams. They raised the question again about changing the drop date to an earlier date in the semester. It will be a Senate goal for next year.
- **College Committee/Task Force Report**
  - Pierce College Council—Pam Brown, Greg Gilbertson, D. Schutzer, M. Weiser  
There was a discussion of the Center for the Sciences being \$11 million over budget; the cost of some materials has almost doubled. The proposal to amend the building plans was presented to the PCC and with the expectation that they would make an immediate decision without consulting their constituencies. There was a solicitation of ideas regarding the presentation of proposals at a meeting for immediate decision.  
The discussion is tabled until next meeting.

## **New Business**

- Faculty Marshals for Graduation Entry and Exit Processions will be Phil Stein, Hayward Award nominee and Mick Sears, retiring faculty member who headed up the accreditation effort. MSP
- There was a Notice Motion introduced by Richard Follett:  
Whereas many people simply do not realize that having cell phone conversations near the classrooms is disruptive, and  
Whereas most people are unfamiliar with the acoustic amplification caused by the overhangs above the sidewalks immediately adjacent to most of our classrooms, and  
Whereas quiet is necessary for effective teaching and especially examinations,  
BE IT THEREFORE RESOLVED that the walkways adjacent to classrooms be labeled "Cell Phone Free Zones" with appropriate signage to be posted during the remodeling of the campus.

- **Technology Management Committee**—Jill Binsley, Gail Hobbs They will be meeting Tuesday April 20.

The meeting was adjourned at 3:55 pm.

Respectfully submitted,

Diane Levine  
Secretary