

**Pierce College
Academic Senate
February 9, 2004**

Members Present: B. Adajian, J. Binsley, P. Brown, Jennifer Cohen, M. Cornner, G. Eisenbart,, R. Follett, G. Gilbertson, M. Gonzalez, B. Hart, G. Hobbs, K. Holland, L. Horn, L. Koller, D. Levine, B. Logan, M. Moran, B. O’Dello, R. O’Neil, C. Pandey, M. Pawlicki, T. Rosdahl, D. Schutzer, P. Stein, Z. Tabatabai, L. Thouin, M. Weiser, R. Wells, D. Whitman

Guests Present: C. Rooney, E. McCormack, K. Arnold, S. Gerstl, D. Swarens, K. Yoshiwara.

The meeting was called to order at 2:17 by Barrie Logan.

The **agenda** was adopted by consensus, with the agreement that 11.1.1 Responsibilities and Obligations of Full-Time and Adjunct Faculty, Draft 3.2 would be discussed when Kathy Yoshiwara arrived at the meeting to discuss it.

The **Minutes** of December 1 were approved. MSP

Treasurer’s Report—David Schutzer

There were only 99 paid members per the report below. Two members paid during the meeting. He will send another gentle reminder, this time via e-mail.

Opening Balances

| | |
|-------------------|-------------------|
| —Checking Account | \$6,110.73 |
| | \$8,906.73 |

Monthly Activity

—Inflows

| | | | |
|----------------------|------------|---|----|
| —additional support | \$235.00 | * | |
| —Dues | \$2,980.00 | * | 99 |
| —Interest | \$82.58 | * | |
| —Faculty Scholarship | \$910.00 | | |

Total Inflows **\$4,207.58**

—Outflows

| | | | |
|------------------------|----------|---|--|
| —DAS dues | \$100.00 | * | |
| —Supplies | \$7.35 | * | |
| —State Academic Senate | \$295.00 | | |

Total Outflows **\$402.35** *

Total [checking] **\$9,065.96** *

* = *monies available to use*

College Administration Report—Tom Oliver

Tom discussed the change in leadership as District Chancellor Mark Drummond became the State Chancellor in December. Landsberger took the Chancellor job for 18 months, but only on the condition that Rocky would take the Vice Chancellor position and work with him. Rocky has said that he would be back in 18 months. Tom says this will be the case unless Rocky becomes the permanent Chancellor. There will be interim hiring procedures for all of the positions affected, ie President of Pierce, Vice-President of Academic Affairs and Dean of Academic Affairs.

Tom has committed to following the plan and 2003-04 goals that were generated by shared governance during Rocky’s presidency; he will try to keep to the plans that Rocky had started. We are still on course with our budget plan set out at the beginning of the school year. We will have \$200,000 in reserve at the

end of the year.

Replacement of retirements and resignations is being handled on a case by case basis; some people are being replaced by people in different categories to respond to needs that have changed.

There will be a Town Hall meeting on Feb 19 to explain the change in administration. Rocky will be there. Lunch will be served.

The Board will be meeting here Feb 25; the draft of our midterm accreditation report will be on the agenda at that time.

If the \$14 billion bond passes there will be potential growth money; there will be extra growth money available because other districts are not growing as much as we are. The college has been asked to develop three options to generate 3%, 7%, or 11% growth.

The network is being reconfigured by Cisco system and we are getting a T3 line; in about a month the system on campus will be very fast.

There are three new computerized classrooms: the Learning Center 50 computers, Art 35-40 computers; the Center for Academic Success 40 computers.

The room that used to house the 20/20 lab will be a faculty support center and meeting facility.

There was a question from the floor about the situation regarding Dylis Jones' continued employment as the Foundation Director. She was hired as a Foundation Developer, but the district could not verify her education, because the college that she attended in South Africa no longer exists and records have been destroyed. If others qualify for the position then she will not be a candidate. If there is no other candidate she will continue for 6 months as a professional expert.

Summer school will be the same as last summer—one session with the same number of classes. But if the state bond issue passes in the March election and the funding of growth appears possible, we may try to capture some of the growth during the summer, by expanding the evening class offerings.

The drainage correction around the new College Services Building should be done in June and we should be moving in July; the construction fence is going up today.

Academic Policy—Izzy Goodman (This item was moved up from its position in the Standing Committee Reports, so that Kathy Yoshiwara could give her report.)

Responsibilities and Obligations of Full-Time and Adjunct Faculty, Draft 3.2

The Math department discussed the document in detail at a meeting last semester. Kathy Yoshiwara visited the Senate to discuss their input. They wanted the document to give more emphasis to good teaching, rather than the emphasis on procedural issues. They also suggested more emphasis on keeping touch with the discipline and not being isolated in the college. Their suggestions were accommodated mainly by changing the order of the items.

There was further discussion about the document and its history. One of the main goals of the document is to stimulate discussion about the expectations and responsibilities of faculty members.

Faculty members are invited to send Izzy an e-mail with their opinions and comments.

Associated Students Organization Report—Pauline Abrams, ASO Vice President
no report

Articulation Officer/Transfer Center Director—Elizabeth McCormick

The suggested changes to E-Req 66 which were passed by this body and the District Curriculum

Committee are now going to the District Academic Senate for approval.

Senate President's Report—Barrie Logan

- Transfer Associate Degree—DAS Executive Committee Discussion
The DAS Executive Committee has approved a version of the district regulation concerning requirements for the associate degree that provides for local college option in determining graduation plans. The full DAS will vote on the proposal March 11.

Old Business

- Taskforce Report: Cost of Textbooks—Richard Follett recommended that the Senate accept the report. MSP
Phil Stein will now take it the Academic Policy Committee for refinements. The goal is to get the information to the faculty members so they can implement some of the suggestions.
- 2004–2005 Professional Ethics Committee Member: B. Odello is approved as a continuing member of the Ethics Committee MSP
- The following open positions were announced again, to be filled during the **February 23** meeting. Interested parties are requested to submit name & requested position to the Senate Secretary, Diane Levine, by **February 17**. A flyer will go out this week to this effect.
Selected from members of the Pierce Academic Senate:
Two representatives, Pierce College Council
Three representatives, District Academic Senate
Selected from the members of the Pierce faculty:
Curriculum Committee: Area 1 (2 positions), Area 2 (1 position) Area 3 (2 positions), At Large (1 position)
Ombudspersons: 2 positions
Professional Development: 1-year term (5 positions), 2-year term (3 positions)

Standing Committee Reports

Academic Policy—Izzy Goodman

- Responsibilities and Obligations of Full-Time and Adjunct Faculty, Draft 3.2 was discussed after Tom Oliver's report
- Mark Pracher has taken over (from David Oshima) as the coordinator of Info Tech
- Michael Cooperman has taken over Distance Ed from George Ogar

Curriculum—Lyn Koller

- Next meeting will be February 20.
- One of the things they will be working on this semester is establishing criteria for distance learning. There is currently no Pierce policy on course content or standards. They will develop guidelines and criteria for these courses.
- They will also be reorganizing discipline areas for representation on the curriculum committee in order to balance the committee after the recent changes in discipline and department structure.
- Lynn distributed the latest version of the Information Competency Course evaluation Form. She is soliciting faculty members who will use the form to determine if their course meets the Information Competency guidelines. She is trying to determine if the form elicits the information needed.

Professional Development—Raymond Wells: No Report

Professional Ethics—Betty Odello

- The meeting that would have normally been held next Monday (President's Day) will be

rescheduled.

College Committee/Task Force Report

- Pierce College Council—Pam Brown, Mike Cornner, Greg Gilbertson, Phil Stein
They met on January 8. There was discussion regarding the personnel changes of retirements and resignations. There will be more details about the staffing changes in two weeks; they are taking a hard look at each position to see how it can be replaced most effectively. There was a report on the bond projects: An engineering report has discovered the site for the Center for Sciences (the current locations of the bungalows) is over an ancient lake bed. The building will have to be anchored to the bedrock under the lake bed.
- Technology Management Committee—Jill Binsley, Gail Hobbs
They met on December 4. The following is Jill Binsley's summary of the meeting

There was a short presentation by a Gateway representative. The company will be focusing on laptops, which will become tablet PC's in the next two to five years. Laptop tablets use voice recognition software. The trend will be to incorporate all products into one (e.g., personal digital assistant, phone, Internet access, PC, etc.).

In January:

- All academic servers from four departmental labs (CSIT, CAOT, CASS, and GIS) will be moved to Info Tech.
- Three new computer labs will be set up: Learning Center (in old Grill area); Art (multimedia lab); Center for Academic Success (CASS).
- All computers from the Faculty Support Center will be moved to the 20/20 lab. The Title III offices will be moved to the former location of Faculty Support.

Info Tech will be working on standardizing computer lab policies across campus.

On January 21, there will be a kick-off meeting for the schematic design of the Technology Center building.

The district is mandating that all building projects go through a two-day value engineering process. The goal is to look at ways to save money.

There has been a problem with computer hackers in the library. Info Tech is trying to determine the seriousness of this problem.

Later this month, a subcommittee of the Technology Committee will interview candidates for the InfoTech/faculty liaison position.

New Business

The cast of *The Laramie Project*, which was produced by the Theater Department last semester, received several awards. They have been asked to do an extended run of 6 weeks at a small professional theater in April and May.

Adjournment was at 3:22.

Respectfully submitted,
Diane Levine