

Pierce Diversity Committee Meeting Minutes

March 12, 2020

International Student Conference Room, 11:15am-12:30pm

Attendees: Sierra Bledsoe, Mita Desai, Michael Habata, Stephanie Lopez, Jeremy Mason, Pauline Pham, Meagan Truxal, Abby Watson

Minute Taker: Meagan Truxal

1. Call to order at 11:20 am

2. Approve Agenda

- a. Jeremy motioned, Meagan seconded
- b. Agenda approved unanimously

3. Approve minutes from 2/13/2020

- a. Meagan approved, Abby seconded
- b. Minutes approved unanimously

4. New Committee Co-Chair

- a. Committee voted on Meagan Truxal as co-chair
- b. Meagan was unanimously approved

5. Upcoming campus events

- a. All upcoming events with expected attendance over 100 people will be canceled until April 13, or until further notice, due to COVID-19 concerns.
- b. Japan Day
 - i. We heard that the event was well attended and people seemed to like it. Nobody at the meeting had any data to report.
- c. Future ASO events
 - i. Events with expected attendance over 100 people have been canceled. Events with expected attendance of less than 100 people will still be allowed to happen. This might change, depending on what is decided at district and college meetings.
 - ii. The international students club is still planning to have small gatherings, until instructed otherwise.

6. Multicultural Day

- a. **Online Contingency Plan** - Michael Habata emailed Wendy Bass regarding setting up Canvas shells for the workshops for Multicultural Day. We discussed having a contingency plan to hold the classroom workshops as online Zoom meetings if we are unable to have physical workshops for the event.

- i. The keynote speech will be more difficult to have on Zoom as there is a cap at 300 people being able to attend.
- ii. Michael mentioned the possible need for a moderator for the Imam presentation.
- iii. We discussed the possibility of moving the event to later in Spring or sometime in Fall. No decisions will be made until we find out more how the campus will be affected by COVID-19.
- iv. Concern was brought up that many students and faculty do not know how to use or access Zoom. We do know that it is a free resource and there is a way to log in through Canvas. Once we get a clearer picture of how we will proceed with the day, we will look at Zoom training and outreach.

b. Task force meeting update

- i. Notes from taskforce meeting were emailed to all committee members. Decisions made at that meeting may change depending on the campus changes in the coming days and weeks.
- ii. We will hold off on ordering food until we know whether the event will take place.

c. Keynote speaker - At this point we cannot give Cadence a definitive answer on whether the event will be happening. It was decided to inform Cadence that we cannot give a yes/no, but if they need an answer now, they can decide not to participate.

d. Morning presentations and workshops – If possible, we would like to hold the morning workshops online, even if the physical event gets canceled. We will wait to reach out to the participating faculty to give them time to figure out what they are doing with their regular classes.

- i. We discussed the issues with taking attendance for the workshops if they were held on Zoom. We talked about the possibility of cancelling the attendance requirement. It was decided that would not be a good idea because having the students get credit for attending is a buy in for the professors to participate, and we will need data for future planning. There were various ideas brought up regarding how to take attendance:
 - 1. We give the students some sort of survey or questionnaire that the person giving the workshop would grade as proof of attendance. However, many

committee members felt this might be overwhelming for the faculty and they would not want to add that to their plate.

2. Having the students do a Canvas quiz directly after the presentation. Canvas can auto grade the quizzes, which would take some pressure off the faculty.
 3. The professor can give a code at the end of the lecture that students could present to their professor for attendance credit. There is a concern that students will share the code.
 4. Professors giving credit for attendance by creating a discussion post in their own class shell so they can track which of their students attended by their posts.
 5. Before any decisions are made on how to take attendance, we need to see if the faculty is interested in continuing.
 - ii. If we move forward for holding the presentations online, we will need to work with faculty to do trial runs.
 - iii. Michael will reach out to the participating faculty the week of March 23 to inquire if they are still interested in presenting.
 - iv. Mylo informed Michael that the LGBTQ+ student panel will no longer be participating in Multicultural Day. Mario Macias has expressed interest in being a backup option for Jen Rosenberg's classroom.
 - v. We briefly discussed the logistics of Shannon Rohrer giving a Tai Chi presentation online. We will find out what her plans are when he begins to contact participating faculty.
- e. Music and performing arts segment** - Michael Habata will speak to Michael Gend about the performing arts segment. It looks unlikely that it will still happen, especially if there are no students on campus.
- f. ASO Club booths** - We will be in touch with ASO regarding club participation. It is also unlikely that we will have clubs table on the mall if there is no physical presence on campus.
 - i. The ASO senate meeting is canceled and ASO clubs are starting to cancel their regular meetings.
- g. Decorations** - We will discuss decorations once we know if the day will be canceled or not.

7. Meeting adjourned at 12:11 PM