

PDC Meeting, April 11, 2019**International Student Center conference room, 11:15 am – 12:30 pm****ATTENDEES:**

Voting Members	Department	Present
Astorga, Juan Carlos	Teamsters Rep.	N
Habata, Michael	AFT (Library), Chair	Y
Garcia, Grisel	1521A Rep. (Assessment)	N
Le Fort, Dominic	ASO Student Rep.	Y
Lopez, Lorena	UMCE Rep.	N
Mason, Jeremy	1521A Rep. (Student Engagement)	Y
Pham, Pauline	Senate Rep. (Math)	Y
Sarcedo-Magruder, Genice	Dean, Student Services & Equity	N
Travis, Lori	AFT Rep. (Commun.)	Y
Tsuha, Julio	Senate Rep. (Sociology)	Y
Watson, Abby	International Students Rep. (Senate)	Y

Non-Voting Members	Department
Bagg, Judy	English/ESL
Lara Conrady Wong	Student Engagement/ASO Faculty Advisor
Portillo, Marcela	Counseling/FYE
Desai, Mita	Counseling
Moran, Mary Kay	Nursing

Guests	Department
Grigg, Casey	Business Administration

1. Call to order at 11:22 am

2. Approve agenda

- a. Julio motioned, Marcy seconded
- b. Agenda was approved unanimously

3. Approve Minutes from 3/14/19

- a. Julio motioned, Lori seconded
- b. Minutes were unanimously approved

4. Updates

- a. Diversity statement for faculty syllabi
 - i) Lori Travis represented Diversity Committee at last Academic Senate meeting. Academic Senate approved diversity statement.
 - ii) Michael noted that Academic Policy Committee motion was for Diversity statement to be recommended for faculty starting in fall 2019
- b. Multicultural Day at Moorpark College
 - i. The 29th annual event at Moorpark was held on Tuesday, 4/09. Michael, Maria, Lori, and Abby visited, attended classes, and spoke to the organizers. There was some discussion about impressions by the people who visited, such as the types of classes that were held, low attendance for the performances, etc.
 - ii. Lori reported that one of the founding members at Moorpark is willing to come to Pierce to answer questions about their event.

c. Multicultural Day planning

a. Decorations

- i. The balloons will arrive on Thursday morning. Judy and Jeremy discussed the timing of payment to the balloon vendor. The flags are ready to be used and are being stored in Dominic's office at ASO. Some people will start decorating the Great Hall on Wednesday afternoon, and some people will be available for take-down after 2 pm on Thursday.

b. Food

- i. 6 student clubs will be participating with booths, cultural games, food, and non-alcoholic drinks. They have received \$150 each for their expenses. They will not be charging students for food/drink. People thanked Lara for making the arrangements for ASO to provide the funding without the PDC having to do additional paperwork.
- ii. Lara made this money available separate from the \$800 that ASO had made available for the food for this event. We had already cancelled our order with Brahma Café through Candy Van. Lara said she would make arrangements for finger food like taquitos, egg rolls, and sliders through Pacific Dining.
- iii. There was discussion about where the Pacific Dining food would be set up, and when food would be distributed to the students. It was agreed that it would take place inside the Great Hall, with delivery starting at 10:45 for distribution between the break at 11-11:10.

c. Giveaways

- i. There will be no giveaways for this event. The combined decorations/giveaways budget has been used for the balloon decorations and international flags.

d. Outreach

- i. Dominic will be shooting video and taking photos throughout the day for use for the next year.
 - ii. Maria Bates has contacted Doreen Clay for social media & the marquee, the Roundup. Emails have been sent through Academic Affairs, Fernando Oleas, and academic departments.
- e. Classes
- i. For the sociology class, Prof. Nomelli and Paik along with Julio's class will be sending their students to the presentation. For the history class, there will be Prof. McKeever as well as Chris Strickland. For the Asian American class, Prof. Takase from Japanese will be sending her students. Julio noted that having too many attendees will be a good problem to have.
 - ii. The committee agreed to have volunteers, either members or students, monitor sign-in sheets for instructors who want to have their student attend or give extra credit.
 - iii. Mita will look into getting students in ASL classes to interpret during the three classes without pay. The cost of hiring official interpreters is prohibitive. If a student requests an ASL interpreter, the interpreter will stay with the student throughout the day.
- f. Set-up for Great Hall
- i. Pauline will bring a microphone stand for the day of the event.

d. Adjournment at 12:21 pm.