

Editing Galleys Electronically in .pdf Format

- Below is an example of how these tools can be used to mark changes to the Galley:

Department: MA07 - Child and Family Studies

Subject: Child Development

CH DEV 001 Child Growth And Development (UC/CSU)

Units: 3

Rpt: 0

Standard Lecture : 3.00

Standard Lab Hours : 0.00

Students examine the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There is an emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages.

16949 M01 LEC 72 3:10 hrs/wk TBA 00793871 ~~Maleti-Singh~~ 0811 03.00 40/20 INTERNET
16949 Class Notes : [ilearn.laccd.edu,Online \(No Health Fee\)](#) highlight STAFF add text

Additional Data: Class Search Type:Online Classes

~~21257 M02 LEC 72 3:10 hrs/wk TBA 00793871 Maleti-Singh 0811 03.00 40/20 INTERNET~~
~~21257 Class Notes :~~ [ilearn.laccd.edu,Online \(No Health Fee\)](#) **DELETE** add text

Additional Data: ~~Class Search Type:Online Classes~~

add text

ADD CD 1 Malati Singh **6:50 pm - 10:00pm** **M** **CSB 102A**

- The changes above were all done using the **Highlight, Strikethrough and Add Text** tools.
 - If you mistakenly applied a change that you don't want like highlighting text you didn't mean to highlight, make sure none of the tools are active and the mouse pointer is normal, you can then click on the unwanted change and press "delete".
- Don't forget to **Save** your changes