



Date:

To: Donna-Mae Villanueva
Interim Vice President, Academic Affairs

Brian Walsh
AFT Chapter Chair

From:

Re: Request for Unranked Adjunct to Teach More than One Assignment

In accordance with Article 16.B.3, I am requesting that the member(s) listed below, who is/are not on the discipline seniority list, be allowed to teach more than one assignment.

Semester
Year
Discipline
Faculty
Name(s)

What efforts have been made to staff the class (e.g. interviewed from district pool, solicited other chairs in the district)?

Reason for request (provide sufficient explanation – if all faculty on the seniority list have refused additional classes, please attach documentation as evidence; if emails sent to faculty are submitted, the email must contain all of the people the email was sent to):

Approvals:

Donna-Mae Villanueva

Brian Walsh